



**REGULAR MEETING OF COUNCIL  
AGENDA  
MONDAY AUGUST 12, 2024 AT 6:00 P.M.**

**DR. S. F. MONESTIME MUNICIPAL COUNCIL CHAMBERS  
160 WATER STREET, MATTAWA ON**

**Zoom Meeting Access: 1-647-374-4685  
Meeting ID Code: 864 9897 7862  
Passcode: 651285**

- 1. Meeting Called to Order**
- 2. Announce Electronic Participants**
- 3. Adoption of Agenda**
  - 3.1 To Adopt the agenda as presented or amended
    - That the agenda dated August 12, 2024 be adopted
- 4. Disclosures of a Conflict of Interest**
- 5. Presentations and Delegations**
- 6. Adoption of Minutes**
  - 6.1 Regular Meeting of July 8, 2024
  - 6.2 To adopt the minutes as presented or amended
    - That Council adopt the July 8, 2024 minutes
- 7. Notice of Motions**
  - 7.1 Government Funding OPP Services for Small Rural Municipalities
- 8. Correspondence**
  - 8.1 Various Municipalities – Request for Provincial Government to Recognize the Physician Shortages
  - 8.2 OPP Municipal Policing Bureau – New Collective Agreements for Term January 1, 2023 to December 31, 2026
  - 8.3 AMO – Policy Updates
  - 8.4 AMO & OMA – Joint Health Resolution Campaign
  - 8.5 FONOM – Sustainable Northern Ontario Economic Development Course
  - 8.6 Royal Canadian Legion Branch 254 – Request for Support Resolution for Roof Project

- 8.7 Shawn Fortier – Request for Better Internet Services in North Ontario Community
- 8.8 Various Municipalities – Solutions to Resolve Significant Financial & Budgetary Pressures Relating to Infrastructure Development, Maintenance & Repairs
- 8.9 North Bay & District Chamber of Commerce – Request for Resolution to Support OINP in Northern Ontario
- 8.10 Mattawa Wellness Life Enrichment – Update on Seniors Fitness Community Programs & Formal Notification
- 8.11 Various Municipalities – Resolutions for Accessible Ontario by 2025
- 8.12 NBMCA – Meeting Agenda & Minutes of May 8, 2024
- 8.13 The Labour Market Group – July Labour Focus
- 8.14 OCWA – Mattawa Water & Wastewater System Quarterly Operations Report

**9. Standing Committee Recommendations/Reports – Motions**

**10. Information Reports – Motions**

- 10.1 General Updates – Report # 24-42R
- 10.2 Standing Committee Meetings – Report # 24-43R

**11. By-Laws**

**12. Old Business**

**13. New Business**

**14. Questions from Public Pertaining to Agenda**

**15. In Camera (Closed) Session**

**16. Return to Regular Session**

**17. Motions Resulting from Closed Session**

**18. Adjournment**

18.1 Adjournment of the meeting

- That the August 12, 2024 meeting adjourn at \_\_\_\_\_ p.m.

DATE: MONDAY AUGUST 12, 2024

3.1

**THE CORPORATION TOWN OF MATTAWA**

MOVED BY: COUNCILLOR \_\_\_\_\_

SECONDED BY: COUNCILLOR \_\_\_\_\_

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**BE IT RESOLVED THAT** the meeting agenda dated Monday August 12, 2024 be adopted.

## THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the Regular Meeting held Monday July 8, 2024, at 6:00 p.m. in the Dr. S.F. Monestime Council Chambers.

Council Present: Mayor Raymond A. Bélanger  
Deputy Mayor Mathew Gardiner  
Councillor Fern Levesque  
Councillor Loren Mick  
Councillor Laura Ross  
Councillor Garry Thibert  
Councillor Spencer Bigelow

Staff Present: Amy Leclerc, Municipal Clerk/Revenue Services Clerk  
Sabrina Poullas, Deputy Clerk  
Paul Laperriere, Interim CAO/Treasurer

\*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

### 1. Meeting Called to Order

Meeting Called to Order by Mayor Bélanger at 6:00 p.m.

### 2. Announce Electronic Participants

Clerk announced that no members of the public were online.

### 3. Adoption of Agenda

3.1 To Adopt the agenda as presented or amended

#### **Resolution Number 24-154**

Moved by Councillor Spencer Bigelow

Seconded by Councillor Laura Ross

**BE IT RESOLVED THAT** the meeting agenda dated Monday July 8, 2024 be adopted.

**CARRIED** – unanimous

### 4. Disclosures of a Conflict of Interest

### 5. Presentations and Delegations

### 6. Adoption of Minutes

6.1 Regular Meeting of June 24, 2024

6.2 To adopt the minutes as presented or amended

#### **Resolution Number 24-155**

Moved by Councillor Garry Thibert

Seconded by Councillor Loren Mick

**BE IT RESOLVED THAT** Council adopt the minutes of the Regular meeting of Monday June 24, 2024.

**CARRIED** – unanimous

## 7. Notice of Motions

## 8. Correspondence

### 8.1 Interim Fire Chief Lafreniere – Notice of Leave

Council spoke on correspondence item # 8.1.

### 8.2 AMO – Advocacy on Homelessness Encampments

Council spoke on correspondence item # 8.2.

### 8.3 Municipality of Tweed – Support for Funding for OPP Costs for Small Rural Municipalities

Council spoke on correspondence item # 8.3 and directed staff to bring back a support resolution at the next regular meeting.

### 8.4 MMAH – Planning Act & Development Charges Act Regulations Related to Cutting Red Tape to Build More Homes Act, 2024

### 8.5 NBMCA – Recommended Phase-Out of Free Water Testing in 2023 Auditor's General Report

Council spoke on correspondence item # 8.5.

### 8.6 Township of Otonabee-South Monaghan – Regulations for the Importation & Safe Use of Lithium-ion Batteries

### 8.7 Municipality of West Nipissing – Support for Champlain Bridge Rehabilitation

Council spoke on correspondence item # 8.7.

## 9. Standing Committee Recommendations/Reports – Motions

## 10. Staff Reports – Motions

### 10.1 John Dixon Public Library Update – Report # 24-38R

#### **Resolution Number 24-156**

Moved by Councillor Fern Levesque

Seconded by Councillor Garry Thibert

**BE IT RESOLVED THAT** the Council of the Town of Mattawa receives Report # 24-38R titled John Dixon Public Library Update.

**AND FURTHER THAT** Council supports the creation of a Library Stakeholder Group and directs the Interim CAO/Treasurer and Mayor to approach all stakeholders identified in this report to seek their participation.

**AND FURTHER THAT** the Interim CAO/Treasurer is directed to return to Council with an update on the Library Stakeholder Group at the next regular meeting of Council.

**CARRIED** – Recorded vote and the vote was as follows:

**For:** Mayor Bélanger, Deputy Mayor Gardiner, Councillors Levesque, Ross, Thibert, Bigelow

**Against:** Councillor Mick

## 10.2 Vehicle Replacement – Report # 24-39R

### **Resolution Number 24-157**

Moved by Councillor Laura Ross

Seconded by Councillor Garry Thibert

**BE IT RESOLVED THAT** the Council of the Town of Mattawa receives Report # 24-39R titled Vehicle Replacement.

**AND FURTHER THAT** Council approves the purchase of a 2021 Ford Escape with a purchase price of approximately \$25,000 plus applicable taxes and fees.

**AND FURTHER THAT** Council declare the 2010 Ford Ranger as surplus vehicle and directs staff to sell where they deem fit and as is where is.

**CARRIED** – Recorded vote and the vote was as follows:

**For:** Mayor Bélanger, Deputy Mayor Gardiner, Councillors Mic, Ross, Thibert, Bigelow

**Against:** Councillor Levesque

## 10.3 Executive Assistant Position – Report # 24-40R

### **Resolution Number 24-158**

Moved by Councillor Fern Levesque

Seconded by Councillor Loren Mick

**BE IT RESOLVED THAT** the Council of the Town of Mattawa receives Report # 24-40R titled Executive Assistant Position.

**CARRIED** – Recorded vote and the vote was unanimous

## 10.4 Rosemount Valley Suites Senior Housing - Report # 24-41R

### **Resolution Number 24-159**

Moved by Councillor Garry Thibert

Seconded by Councillor Spencer Bigelow

**BE IT RESOLVED THAT** the Council of the Town of Mattawa receives Report # 24-41R titled Rosemount Valley Suites Senior Housing.

**AND FURTHER THAT** Council approve a 2.5% increase for rent effective November 1, 2024.

**CARRIED** – unanimous

### **Resolution Number 24-160**

Moved by Councillor Laura Ross

Seconded by Councillor Fern Levesque

**BE IT RESOLVED THAT** Resolution No. 24-159 be amended to increase rent effective October 1, 2024 if allowed by legislation.

**CARRIED** – unanimous

## 11. By-Laws

### 11.1 By-law # 24-18 – Appointment of Full Time Fire Chief

**BEING** a by-law to appoint a full time Fire Chief in the Town of Mattawa

**Resolution Number 24-161**

Moved by Councillor Fern Levesque

Seconded by Deputy Mayor Mathew Gardiner

**BE IT RESOLVED THAT** the Council of the Town of Mattawa adopt By-law No. 24-18 which is a by-law to appoint a full time Fire Chief in the Town of Mattawa.

**CARRIED** – Recorded vote and the vote was unanimous

**12. Old Business**

**13. New Business**

13.1 Deputy Mayor Gardiner – Clean Yards & Property Standards

Council spoke to the highway corridor coming into and going out of town limits with the state of some buildings and yards. Requested staff have conversations with the property owners to clean the yards as we are a tourist town and should reflect as such in our properties including town owned properties.

13.2 Mayor Bélanger – Standing Committees vs. Committee of the Whole

Council spoke to the effectiveness of standing committee meetings and if they should continue after decreasing the size from three committees to two committees. Committee meetings have been cancelled on numerous occasions due to lack of agenda items. Members of Council are to provide the Mayor with their option and decision by the next regular meeting so a report and decision can be made on either continuing with meetings or cancelling them all together.

**14. Questions from Public Pertaining to Agenda**

**15. In Camera (Closed) Session**

15.1 Personnel Matter

In accordance with the Municipal Act, 2001 Section 239 (2)(b)

b) personal matters about an identifiable individual, including municipal or local board employees

**Resolution Number 24-162**

Moved by Deputy Mayor Mathew Gardiner

Seconded by Councillor Loren Mick

**BE IT RESOLVED THAT** this Council proceed in Camera at 7:35 p.m. in order to address a matter pertaining to: b) personal matters about an identifiable individual, including municipal or local board employees.

**CARRIED** – unanimous

**16. Return to Regular Session**

**Resolution Number 24-163**

Moved by Councillor Fern Levesque

Seconded by Councillor Laura Ross

**BE IT RESOLVED THAT** the regular meeting of council reconvene at 8:20 p.m.

**CARRIED** – unanimous

Mayor Belanger advised that the closed session was to discuss a personnel matter.

**17. Motions Resulting from Closed Session**

**18. Adjournment**

18.1 Adjournment of the meeting

**Resolution Number 24-164**

Moved by Deputy Mayor Mathew Gardiner

Seconded by Councillor Loren Mick

**BE IT RESOLVED THAT** the July 8, 2024 meeting adjourn at 8:21 p.m.

**CARRIED** – unanimous

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Mayor

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Clerk



DATE: MONDAY AUGUST 12, 2024

6.2

**THE CORPORATION TOWN OF MATTAWA**

MOVED BY: COUNCILLOR \_\_\_\_\_

SECONDED BY: COUNCILLOR \_\_\_\_\_

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**BE IT RESOLVED THAT** Council adopt the minutes of the Regular meeting of Monday July 8, 2024.

**THE CORPORATION TOWN OF MATTAWA**

**MOVED BY COUNCILLOR** \_\_\_\_\_

**SECONDED BY COUNCILLOR** \_\_\_\_\_

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**WHEREAS** it is apparent that the Ontario government has overlooked the needs of small rural Ontario;

**AND WHEREAS** Ontario's small rural municipalities face insurmountable challenges to fund both upfront investments and ongoing maintenance of their capital assets including roads, bridges, water/wastewater and municipally owned buildings including recreational facilities, libraries and other tangible capital assets;

**AND WHEREAS** small rural Ontario's operating needs consume the majority of property tax revenue sources;

**AND WHEREAS** small rural municipalities, of 10,000 people or less, are facing monumental infrastructure deficits that cannot be adequately addressed through property tax revenue alone;

**AND WHEREAS** in 2015 the Provincial Government moved to standardized billing for all non-contract Ontario Provincial Police locations;

**AND WHEREAS** the Ontario Government has committed \$9.1 billion to Toronto alone to assist with operating deficits and the repatriation of the Don Valley Parkway and Gardiner Expressway; and \$534 million to Ottawa for the repatriation of Highway 174;

**AND WHEREAS** the annual cost of the Ontario Provincial Police, Municipal Policing Bureau for small rural non-contract municipalities is approximately \$428 million;

**AND WHEREAS** this annual cost is significantly less than the repatriation costs of the Gardiner Expressway, the Don Valley Parkway and Highway 174 (Ottawa Region) but provides a greater impact to the residents of the province overall;

**AND WHEREAS** this will afford relief to small rural municipalities for both infrastructure and operating needs while having a minimal impact on the Provincial budget.

**NOW THEREFORE BE IT RESOLVED THAT** the Town of Mattawa call on the Ontario Government to immediately implement sustainable funding for small rural municipalities by reabsorbing the cost of the Ontario Provincial Police back into the Provincial budget with no cost recovery to municipalities.

**AND FURTHER THAT** this resolution be circulated to Premier Doug Ford, the Minister of Solicitor General, Minister of Finance, the Association of Municipalities of Ontario and all municipalities in Ontario.



**Whereas** Ontario municipal governments play an integral role in the health care system through responsibilities in public health, long-term care, paramedicine, and other investments; and,

**Whereas** the percentage of family physicians practicing comprehensive family medicine has declined from 77 in 2008 to 65 percent in 2022; and,

**Whereas** per capita health-care spending in Ontario is the lowest of all provinces in Canada, and,

**Whereas** a robust workforce developed through a provincial, sector-wide health human resources strategy would significantly improve access to health services across the province;

**Now Therefore Be It Resolved That** the Council of the County of Frontenac urges the Province of Ontario to recognize the physician shortage in Frontenac County and Ontario, to fund health care appropriately, and ensure every Ontarian has access to physician care.

**Carried**

Should you have any questions or concerns, please do not hesitate to contact me at 613-548-9400, ext. 302 or via email at [jamini@frontenacounty.ca](mailto:jamini@frontenacounty.ca).

Yours Truly,



Jannette Amini, Dipl.M.M., M.A. CMO  
Manager of Legislative Services/Clerk

Copy: File



*Annette Groves*  
*Mayor*

July 31, 2024

Sent via E-Mail: [doug.fordco@pc.ola.org](mailto:doug.fordco@pc.ola.org)

The Honourable Doug Ford  
Premier of Ontario  
Premier's Office, Room 281  
Legislative Building, Queen's Park  
Toronto, ON M7A 1A1

**RE: SUPPORT FOR FAMILY DOCTORS**

Dear Premier Ford,

I am writing to advise that at the Town Council meeting held on July 23, 2024, Council adopted a resolution supporting other municipalities' request regarding support for family doctors.

The resolution reads as follows:

*That the Town of Caledon support the Town of Petrolia and City of Bellville regarding the resolution in support of Family Doctors, and the request to the Province to take immediate action to ensure family physicians are properly compensated with immediate fee increases and that the administrative burden now being experienced by family doctors be reduced so they have more time to see their patients; and*

*That a copy of this resolution be forwarded to Honorable Doug Ford, Premier, Honorable Sylvia Jones, Deputy Premier, Minister of Health and MPP Dufferin-Caledon, the City of Belleville, the Town of Petrolia and all Ontario municipalities.*

For more information regarding this matter, please contact Catherine Monast, Chief of Staff, directly by email at [Catherine.Monast@caledon.ca](mailto:Catherine.Monast@caledon.ca) or by phone at 905.584.2272 ext. 4539.

Thank you for your attention to this matter.

Sincerely,

Annette Groves  
Mayor

Cc: The Honourable Sylvia Jones, Deputy Premier and MPP Dufferin-Caledon, [sylvia.jones@pc.ola.org](mailto:sylvia.jones@pc.ola.org)  
Mandi Pearson, Director of Legislative Services/Clerk, Town of Petrolia, [mpearson@petrolia.ca](mailto:mpearson@petrolia.ca)  
Matt MacDonald, Director of Corporate Services/City Clerk, City of Belleville,  
[nhenderson@belleville.ca](mailto:nhenderson@belleville.ca)  
All Ontario Municipalities

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**THE CORPORATION OF THE TOWN OF CALEDON**

6311 Old Church Road, Caledon East, Caledon, ON, Canada L7C 1J6  
T. 905.584.2272 | 1.888.225.3366 | F. 905.584.1444 | [www.caledon.ca](http://www.caledon.ca) | [annette.groves@caledon.ca](mailto:annette.groves@caledon.ca)

Ontario  
Provincial  
Police

Police  
provinciale  
de l'Ontario



**Municipal Policing Bureau**  
**Bureau des services policiers des municipalités**

777 Memorial Ave.  
Orillia ON L3V 7V3

777, avenue Memorial  
Orillia ON L3V 7V3

Tel: 705 329-6200  
Fax: 705 330-4191

Tél. : 705 329-6200  
Télec.: 705 330-4191

File Reference:600

July 23, 2024

Dear Mayor/Reeve/CAO/Treasurer,

The Ontario Provincial Police Association and the Provincial Government have ratified new uniform and civilian collective agreements in effect for the term January 1, 2023, through December 31, 2026 (four-year term agreements).

The new agreements include general salary year-over-year rate increases of 4.75% (2023), 4.5% (2024), and 2.75% (2025 and 2026). Additionally, effective September 1, 2024, many OPP detachment front-line constables and sergeants will be receiving an additional 3% front-line patrol premium.

Included in the new collective agreements were other compensation adjustments, which, for the most part, will take effect in the 2025 calendar year.

Further analysis is required before the OPP Municipal Policing Bureau communicates the full impact of the new agreements on municipal policing cost.

The OPP Municipal Policing Bureau will issue the 2025 annual billing statements in the fall of 2024 based on the estimates of the impact of the new collective agreement terms.

If you have any questions or concerns, please contact the OPP Municipal Policing Bureau at [OPP.MunicipalPolicing@opp.ca](mailto:OPP.MunicipalPolicing@opp.ca)

I would like to thank you for your support and look forward to our continued collaboration.

Yours truly,

A handwritten signature in black ink, appearing to read "Steve Ridout", is written over a horizontal line.

Superintendent Steve Ridout  
Municipal Policing Bureau Commander

Cc: OPP Regional and Detachment Commanders

**From:** [AMO Policy](#)  
**To:** [Amy Leclerc](#)  
**Subject:** AMO Policy Update: AMO/OMA Resolution Campaign, SALC Regulations, and Advocacy Updates  
**Date:** July 9, 2024 10:41:31 AM

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## **AMO Policy Update: AMO/OMA Resolution Campaign, SALC Regulations, and Advocacy Updates**

### **AMO/OMA Joint Resolution Campaign on Physician Shortage**

Communities across Ontario have been facing critical health-care challenges, including long waitlists for primary care, shortages of doctors and other health care workers, and emergency room closures. These cracks in Ontario's

health care system are impacting economic development, health, and well-being at the local level. AMO and the Ontario Medical Association (OMA) have jointly developed a council resolution ([PDF](#), [Word](#)) urging the provincial government to recognize the physician shortage in your municipality and throughout Ontario. By adopting this resolution, your municipality can play a crucial role in highlighting the urgent need for more healthcare resources and support.

Access to health services will be a key discussion at the AMO Conference in Ottawa from August 18-21. In addition to being a concurrent session on the topic, the OMA will be sponsoring the Rural Caucus Lunch on August 20 and has reserved meeting space at the Fairmont Château Laurier for both August 20 and 21 to meet directly with municipal leaders. To set up a meeting with the OMA, please reach out to [Tarun.Saroya@OMA.org](mailto:Tarun.Saroya@OMA.org) (Senior Advisor for Government Relations and Advocacy) to book a 15-30 minute time slot at your earliest convenience.

## **New Seniors Active Living Centres Act, 2017 Regulations**

The [new regulation](#) under the *Seniors Active Living Centres Act, 2017* intends to improve access to the Seniors Active Living Centres (SALC) program for underserved communities so more older Ontarians have opportunities to stay active and engaged. Municipalities play an important role in supporting SALC programs, however they may not have the budget to support the number of SALC programs needed in their community. The new regulation prescribes additional entities, and combinations of entities, that can make the required 20% funding contribution to better support underserved communities (e.g., Francophone, Indigenous, rural/remote).

The Ministry of Seniors and Accessibility worked with AMO to conduct two focus groups of municipal representatives to inform this regulation, and AMO provided a [submission](#) outlining our support for expanding the entities that can contribute to Seniors Active Living Centres. For more information about the program please contact the Seniors Policy Unit at [seniorspolicyunit@ontario.ca](mailto:seniorspolicyunit@ontario.ca)

## **Update on AMO's Advocacy on Provincial Cyber Security Legislation**

AMO [submitted comments](#) on Bill 194, the proposed *Strengthening Cyber Security and Building Trust in the Public Sector Act, 2024*. AMO appreciates that the province is as concerned as the municipal sector about the increased number of cyber security threats, but is concerned that a one-size-fits-all solution across the broader public sector could be challenging for



municipalities to implement. We will continue to work with the province to ensure that municipal needs are reflected as cyber security regulations are brought forward.

## **AMO's Advocacy to the Province's Skilled Trades Special Advisor**

On June 11, AMO [sent a letter](#) to the Minister of Labour, Immigration and Skills Development regarding the [recently appointed](#) Skilled Trades Special Advisor who has been given a mandate to advise the province on the needs of Ontario's workforce with a focus on manufacturing and automotive industries. AMO's letter emphasizes the urgent need to train, attract and retain workers in the construction trades so municipalities can continue to deliver growth-enabling infrastructure to support housing and economic development.

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\*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.

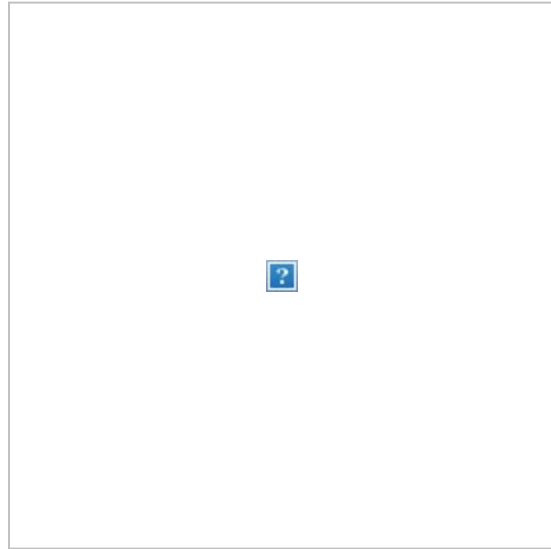
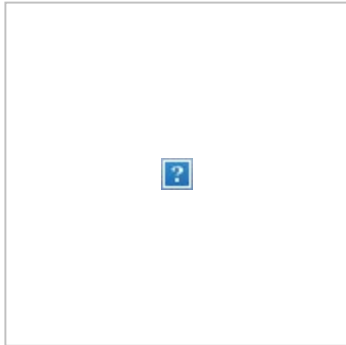
Association of Municipalities of Ontario

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155 University Ave Suite 800 | Toronto, ON M5H 3B7 CA

**From:** [Kimberly Moran and Colin Best](#)  
**To:** [Amy Leclerc](#)  
**Subject:** AMO/OMA Joint Health Resolution Campaign  
**Date:** July 9, 2024 12:00:18 PM

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**Association of Municipalities of Ontario (AMO)**

155 University Ave., Suite 800  
Toronto, Ontario M5H 3B7  
Telephone: 416.971.9856  
Toll-free in Ontario: 1.877.426.6527  
Fax: 416.971.6191

**Ontario Medical Association**

150 Bloor St. West, Suite 900  
Toronto, ON M5S 3C1  
Canada  
TF: 1.800.268.7215  
T: 416.599.2580  
F: 416.533.9309  
E: [info@oma.org](mailto:info@oma.org)  
[oma.org](http://oma.org)

Dear Heads of Council and Clerks,

Communities across Ontario have been facing critical healthcare challenges, including long waitlists for primary care, shortages of doctors and other healthcare workers; and emergency room closures. These cracks in Ontario's health care system are impacting economic development, health, and well-being at the local level.

In response, the Ontario Medical Association (OMA) and the Association of Municipalities of Ontario (AMO) are working collaboratively to advocate for a better healthcare system for Ontario's residents and communities.

We have jointly developed the attached draft council resolution (Appendix A - Also in [PDF](#) and [Word](#) Versions), urging the provincial government to recognize the physician shortage in your municipality and the rest of Ontario. By adopting this resolution, your municipality can play a crucial role in highlighting the urgent need for more healthcare resources and support.

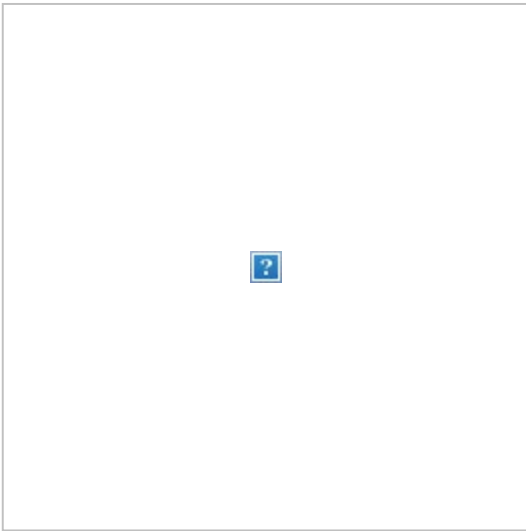
AMO is excited to welcome everyone to Ottawa for our annual conference from August 18-21, 2024. We are pleased to inform you that the OMA will be participating at this

year's conference. Along with sponsoring the Rural Caucus Lunch on August 20, the OMA has reserved meeting room at the Fairmont Château Laurier for both August 20 and 21 to meet directly with municipal leaders. During these meetings, we would like to hear what you are seeing on the ground and discuss opportunities to work closer with you. We believe that collaboration between Ontario's doctors and all 444 municipalities is essential in addressing the healthcare needs of your community.

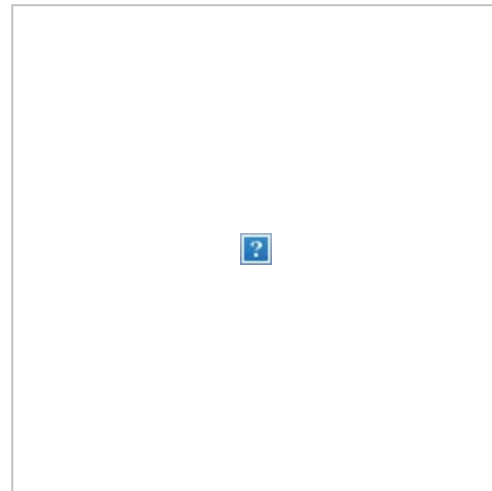
To set up a meeting with the OMA, please reach out to [Tarun.Saroya@OMA.org](mailto:Tarun.Saroya@OMA.org) (Senior Advisor for Government Relations and Advocacy) to book a 15-30 minute time slot at your earliest convenience.

We look forward to your positive response and to working together towards a healthier future for all Ontarians.

Yours sincerely,



Kimberly Moran  
CEO, Ontario Medical Association



Colin Best  
AMO President

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Appendix A:

WHEREAS the state of health care in Ontario is in crisis, with 2.3 million Ontarians lacking access to a family doctor, emergency room closures across the province, patients being de-rostered and 40% of family doctors considering retirement over the next five years; and

WHEREAS it has becoming increasingly challenging to attract and retain an adequate healthcare workforce throughout the health sector across Ontario; and

WHEREAS the Northern Ontario School of Medicine University says communities in northern Ontario are short more than 350 physicians, including more than 200 family doctors; and half of the physicians working in northern Ontario expected to retire in the next five years; and (Northern Ontario only)

WHEREAS Ontario municipal governments play an integral role in the health care system through responsibilities in public health, long-term care, and paramedicine.

WHEREAS the percentage of family physicians practicing comprehensive family medicine has declined from 77 in 2008 to 65 percent in 2022; and

WHEREAS per capita health-care spending in Ontario is the lowest of all provinces in Canada, and

WHEREAS a robust workforce developed through a provincial, sector-wide health human resources strategy would significantly improve access to health services across the province;

- NOW THEREFORE BE IT RESOLVED THAT the Council of (the name of municipality) urge the Province of Ontario to recognize the physician shortage in (name of municipality) and Ontario, to fund health care appropriately and ensure every Ontarian has access to physician care.

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155 University Ave Suite 800 | Toronto, ON M5H 3B7 CA

This email was sent to amy.honen@mattawa.ca.  
*To continue receiving our emails, add us to your address book.*

**From:** [FONOM Office/ Bureau de FONOM](#)  
**Subject:** FONOM recommends the Sustainable Northern Ontario Economic Development course  
**Date:** August 4, 2024 12:16:19 PM  
**Attachments:** [Sustainable Northern Ontario Economic Development course.pdf](#)

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Good morning

**Please share this email with your Councils and Senior Management.**

FONOM's mission is to improve the economic and social quality of life for all northerners and ensure the future of our youth. The FONOM Board believes the Sustainable Northern Ontario Economic Development course, offered in partnership with the North Policy Institute, would be a valuable program for council members and staff.

Good morning

Please share this email with your Councils and Senior Management.

FONOM's mission is to improve the economic and social quality of life for all northerners and ensure the future of our youth. The FONOM Board believes the Sustainable Northern Ontario Economic Development course, offered in partnership with the North Policy Institute, would be a valuable program for council members and staff.

*The Sustainable Northern Ontario Economic Development course provides the foundation you need to understand and promote economic and social development in Northern Ontario.*

*Le cours sur le développement économique durable du Nord de l'Ontario fournit les bases dont vous avez besoin pour comprendre et promouvoir le développement économique et social du Nord de l'Ontario.*

*Learn about opportunities and challenges, strategies for economic development, and more!*

*Apprenez à connaître les possibilités et les défis, les stratégies de développement économique, et plus encore ! provides the foundation you need to understand and promote economic and social development in Northern Ontario.*

*Le cours sur le développement économique durable du Nord de l'Ontario fournit les bases dont vous avez besoin pour comprendre et promouvoir le développement économique et social du Nord de l'Ontario.*

*Learn about opportunities and challenges, strategies for economic development, and more!*

*Apprenez à connaître les possibilités et les défis, les stratégies de développement économique, et plus encore !*

Talk soon, Mac.



Mac Bain  
Executive Director  
The Federation of Northern Ontario Municipalities  
665 Oak Street East, Unit 306  
North Bay, ON, P1B 9E5  
Ph. 705-498-9510

The [Sustainable Northern Ontario Economic Development](#) course(s) provide the foundation you need to understand and promote economic and social development in Northern Ontario. The program has completed eight successful offerings and has had 120 total registrations from North Bay to Rainy River.

Learn more and register here: <https://snoed.ca/>

### **Why is this course important?**

This course's foremost objective is to prepare the next generation of decision makers and influencers to plan and develop, in a sustainable way, our social and economic environment. The future of our northern communities depends on ensuring that we have knowledgeable people in leadership roles. The course content would be applicable to develop a better understanding of the various community and economic development drivers. Furthermore, the format of this course is conducive in creating synergies between a diversity of community developers and decision-makers, throughout Northern Ontario. The collaborative nature of this course may spur some interesting partnerships and alliances that may create opportunities that were not previously obvious.

### **The courses are designed for:**

- Municipal politicians who make or influence economic decisions in Northern Ontario and want to learn more about taking action and creating wealth
- Economic development professionals in Northern Ontario who make or influence economic decisions and growth
- Business owners who want to help build strong communities
- Municipal, provincial, or federal employees living in Northern Ontario
- Professionals that are new to the field who want to solidify their knowledge

### **Information on the upcoming course:**

- The online course (SNOED 101) starts on September 11, 2024 and will be offered on Wednesdays from 3pm to 6pm EST
- A [French version](#) of the course will be offered January 21, 2025
- The course cost is \$725

### **Some course highlights include:**

- Exclusive access to an original textbook written by Dr. David Robinson
- Content with a specific focus on Northern Ontario
- Weekly newsletters during the course that build on discussions, summarize guest speakers, or share sustainability news
- Access to recorded lectures
- Networking and opportunities to build connections with classmates that are based all over Northern Ontario
- A one hour consultation with Dr. David Robinson to discuss a project
- The course is accredited for 10 points from EDAC towards an Ec.D designation
- Access to alumni newsletters, and free events following the course

Please contact [edavis@snoed.ca](mailto:edavis@snoed.ca) for any additional questions.

You are encouraged to share this information with your colleagues or people in your community who may benefit from this unique opportunity to grow the North.





**The Royal Canadian Legion**  
**Branch 254**  
PO Box 339  
Mattawa ON P0H 1V0  
Tel. 705-744-5300

July 25, 2024

The Worshipful Mayor of Mattawa  
Raymond Belanger  
160 Water Street  
P O Box 390  
Mattawa, Ontario P0H 1V0

Dear Mayor Belanger,

I am writing to you today to request a resolution of support by the town council for the Royal Canadian Legion, Branch 254 Roof Project.

The Legion is pursuing a grant from Ontario Hydro to fund the required repairs to the roof and we would appreciate your support in this endeavour.

Thank you for your acknowledgement of the Legion's contributions to our community.

Yours truly,

Nancy Adams  
President

/na

**From:** [Shawn Fortier](mailto:Shawn.Fortier@ombudsman@bell.ca)  
**To:** [ombudsman@bell.ca](mailto:ombudsman@bell.ca); [pierre.poilievre@parl.gc.ca](mailto:pierre.poilievre@parl.gc.ca)  
**Cc:** [MarcGaudrault@teksavvy.com](mailto:MarcGaudrault@teksavvy.com); Info; [marc@teksavvy.com](mailto:marc@teksavvy.com); [mirko.bibic@bell.ca](mailto:mirko.bibic@bell.ca); [Rota, Anthony - M.P.;](mailto:Rota,Anthony-M.P.;Vic.fedeli@pc.ola.org)  
[Vic.fedeli@pc.ola.org](mailto:Vic.fedeli@pc.ola.org); [doug.fordco@pc.ola.org](mailto:doug.fordco@pc.ola.org); [dominic.leblanc@parl.gc.ca](mailto:dominic.leblanc@parl.gc.ca); [Paul Laperriere](mailto:Paul.Laperriere@parl.gc.ca)  
**Subject:** Requesting action for better Internet services for our north ontario community  
**Date:** Wednesday, July 10, 2024 3:20:17 PM

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To whom,

I am writing to you today due to a major infrastructure problem we and many Canadians in rural communities have experienced and we see no resolution in sight.

I live in Mattawa Ontario, a small rural Ontario community, with my wife and daughter and we are blessed to be so close to nature, even if we occasionally have bears or raccoons who decide to visit our neighbors trash cans.

Many Canadians, like myself, live in rural or isolated communities and we face many challenges in our day to day lives – such as the high cost of gasoline, natural gas and electricity or the risk of floods, forest fires or being snowed in during the winter. Rural Canadians make due and persevere no matter what we have to endure. What allows us to endure is our connectivity with others and the ability to reach out to people outside our communities.

This brings me to the point of this letter. Our ability to stay connected with others, family & friends, allows us to endure many things. The reality is that living in rural communities comes with its share of challenges. In this modern area of telecommuting, working from home and distance education we find ourselves limited to a few companies, or even less, that can provide us with reliable means of connecting with others. Canada's digital divide is stark and those living in rural communities, like myself, are suffering because of this digital divide.

We are currently being provided with unreliable services from Teksavvy who use the existing Bell Canada network in Mattawa. These issues are not new, they have been ongoing for a long time and for some people they have just accepted this as a reality of living in a rural community. Our daily experience of fluctuating internet speed is frustrating to say the least. The internet quality we receive / have access to is severely lacking.

I've communicated with the provider and have found that it was a waste of time and effort on my part – as nothing has been done to rectify the ongoing issues and no viable solutions have been provided to us. These interactions with our provider have left us with a bad taste in our mouth and we feel like second class customers because we live in rural communities. We expect better quality services for what we are paying. We are aware of the issues in our community such as rampant infrastructure problems with the lines as they are old and desperately need to be upgraded, replaced or repaired.

As I sit in my home, getting ready to pay another expensive bill for a service that is subpar, I think – what other options do I have. The answer to that is none, as all options rely on the Bell network. We have no issues paying for a service, even if it's expensive, as long as we are receiving what we are paying for. I've done some reading and wasn't surprised to see that Canadians also pay among the highest prices in the world, not only for internet but for cellphones as well – yet we are getting slow, unreliable services. This is not an isolated issue, we are not alone to have these issues in Canada.

**To provide some additional context concerning our situation:**

My spouse and I work from home and have been doing so since before Covid-19. Our employers are not based in proximity to our home, as such we are unable to go into a physical office when we experience issues with our service provider. We are dependent on the unreliable, low quality internet speed to conduct our work.

On the bright side we are lucky that we have been able to retain our jobs even though we experience these ongoing issues on a daily basis. We both work long days, taking calls and processing documents using the internet. These continuous issues have been taking a toll on us and it makes providing for our family difficult at times.

I've spoken to my neighbors and have been told they have experienced the same issues.

I've spoken to family in other rural areas and have been told they have the same issues.

I've spoken to friends in other rural areas and have been told they have the same issues.

This is not an isolated issue, we are not alone to have these issues and we need your help.

I remember a time when the internet was a luxury used to chat, play games and get information. Now, the internet has become a necessity and Canadians from coast to coast to coast are reliant on it for their livelihood, their education and as a means to provide essential services to many rural communities.

We need:

- The federal & provincial governments make substantive efforts to improve high-speed internet access in Ontario, other provinces and territories to reduce the digital divide between rural and urban communities.
- The federal and provincial government to increase funding for infrastructure in rural regions, in particular in Ontario to bridge the gaps between rural and urban communities
- For Ontarians and Canadians to clearly see a partnership between provincial and federal departments to make a plan to solve these issues.

We want the government to set clear goals and invest in bridging the digital divide between rural and urban areas across Ontario and across Canada to an end.

Regards,

Shawn Fortier

---

**Shawn Fortier**

[Shawn.L.Fortier@gmail.com](mailto:Shawn.L.Fortier@gmail.com)

*P.O. Box 401*

*984 John Street*

*Mattawa, Ontario, P0H1V0*

*Text # +1.705.303.8907*

March 18, 2024

The Honourable Doug Ford  
Premier of Ontario  
Legislative Building  
Queen's Park  
Toronto ON M7A 1A1

DELIVERED VIA EMAIL

Dear Premier Ford:

**Re: Motion regarding solutions to resolve significant financial and budgetary pressures relating to infrastructure development, maintenance and repairs**

Please be advised that at its regular meeting of March 12, 2024, Loyalist Township Council passed the following resolution:

**Resolution 2024-49**

Moved by Councillor Budarick  
Seconded by Councillor Parks

**WHEREAS** the Province of Ontario has agreed to assume responsibility for the Gardiner Expressway and the Don Valley Parkway from the City of Toronto, which will be uploaded to the Province of Ontario;

**AND WHEREAS** like the City of Toronto, The Corporation of Loyalist Township and all municipalities in the Province of Ontario are experiencing significant financial and budgetary pressures including those related to infrastructure development, maintenance and repairs, and are seeking reasonable solutions to address the same while balancing their financial books;

**AND WHEREAS** the uploading of municipal highway infrastructure to the Province of Ontario or, alternatively, appropriately increasing the Ontario Community Infrastructure Fund to Ontario municipalities will assist municipalities in addressing such financial challenges;

**AND BE IT RESOLVED THAT:**

- a. The Province of Ontario:



- upload from local municipalities the responsibility of and costs associated with the continued construction, operation, and maintenance of major municipally-owned highways throughout the Province of Ontario to the Ontario Ministry of Transportation; or
  - alternatively, if uploading is not the preferred option of the Province and/or local municipality, to appropriately increase the Ontario Community Infrastructure Fund to municipalities so as to fairly and equitably allocate resources to Ontario municipalities.
- b. A copy of this resolution be circulated the Honourable Prabmeet Singh Sarkaria, the Ontario Minister of Transportation; MPP Ric Bresee, Hastings, Lennox & Addington; the Association of Municipalities of Ontario; all municipalities in Ontario.

Kind Regards,

A handwritten signature in blue ink that reads "Anne Kantharajah". The signature is fluid and cursive, with the first name "Anne" being more prominent than the last name "Kantharajah".

Anne Kantharajah  
Township Clerk

Cc: the Hon. Prabmeet Singh Sarkaria, the Ontario Minister of Transportation  
Ric Bresee, M.P.P., Hastings, Lennox & Addington  
Association of Municipalities  
All municipalities in Ontario  
Jim Hegadorn, Mayor, Loyalist Township  
Rebecca Murphy, CAO, Loyalist Township  
Councillor Budarick, Loyalist Township  
Councillor Parks, Loyalist Township



**City of Stratford, Corporate Services Department**

Clerk's Office

City Hall, P. O. Box 818, Stratford, Ontario N5A 6W1

Tel: 519-271-0250, extension 5237

Email: [clerks@stratford.ca](mailto:clerks@stratford.ca)

Website: [www.stratford.ca](http://www.stratford.ca)

July 12, 2024

Sent via email – [chandley@loyalist.ca](mailto:chandley@loyalist.ca)

Cindy Handley,  
Administrative Assistant  
Corporate Services Department  
Loyalist Township

**Re: Resolution regarding solutions to resolve significant financial and budgetary pressures relating to infrastructure development, maintenance and repairs**

We acknowledge receipt of your correspondence dated March 18, 2024, regarding the above-mentioned matter.

The said correspondence was provided to Stratford City Council for their information as part of the April 8, 2024, Council meeting Consent Agenda (CA-2024-049). Council adopted the following resolution:

**THAT CA-2024-049, being a resolution from the Loyalist Township regarding solutions to resolve significant financial and budgetary pressures relating to infrastructure development, maintenance and repairs, be endorsed.**

Sincerely,

*A. Pascual*

Audrey Pascual, Deputy Clerk

/mf

cc: Prabmeet Sarkaria, Minister of Transportation  
Association of Municipalities of Ontario  
All Ontario municipalities

# THE VOICE OF NORTHERN BUSINESS



## Re: Request for Council Resolution: Support a Set-Aside for Northern Ontario within the OINP

On July 25<sup>th</sup>, 2024, over 40 organizations from across Northern Ontario came together to formally support an initiative to increase provincially led immigration to Northern Ontario communities. Northern Ontario Chambers of Commerce, Municipalities, Economic Development Agencies, Community Futures Development Corporations, Local Immigration Partnerships, Réseau du Nord, and more are working together to advocate for a Northern Ontario "set-aside" within the Ontario Immigrant Nominee Program (OINP).

**As the Government of Ontario has full authority to set the parameters and allocations for the OINP. We are requesting 3,000 nominations, annually, be specifically set aside for immigrants coming to Northern Ontario to fill labour shortages.** These 3,000 immigrants would help our communities maintain their current standard of living. Meaning there would be enough people to support vital services in our communities, pay taxes, and keep businesses open.

Currently, Northern Ontario is only receiving between 1-3% of all allocations through the OINP (approximately 100-200 nominees per year for the past 14 years). Meanwhile, the GTA receives approximately 90% of ALL immigration to Ontario. OINP has 21,500 total spots to allocate in 2024, up from 9,000 spots just three years ago. That means there is plenty of room to make a set-aside for Northern Ontario work without detracting from the GTA and other Ontario communities.

**We need your help ASAP.** To put pressure on the provincial government, **we are requesting your Council pass a resolution formally supporting a 3,000-nomination set-aside within the OINP for Northern Ontario communities.**

The allocation of these 3,000 spots would be spread among communities, ensuring that the benefits of immigration are extended beyond the largest cities in Northern Ontario. Importantly, the set-aside would **work alongside existing programs**, like the federal Rural and Northern Immigration Pilot (and future iterations of it). Also, in-need occupations would be identified specifically for Northern Ontario communities to help address our unique labour shortages.

The federal Rural and Northern Immigration Pilot has brought over 4,000 immigrants to Northern Ontario since its inception five years ago. Targeted, community-level immigration works for Northern Ontario. Help us keep the momentum going.

For questions or more information, please contact:

Charla Robinson, President, Thunder Bay Chamber of Commerce at [charla@tbchamber.ca](mailto:charla@tbchamber.ca)



# THE VOICE OF NORTHERN BUSINESS



**Table: Proposed Allocations for Northern Ontario OINP “Set-Aside”**

OINP Proposed Northern Ontario Allotments, CMA/CAs and CDs (Rural)		
Geography	Geographic Level	Allocations
Greater Sudbury	CMA	689
Timmins	CA	166
Sault Ste. Marie	CA	310
Thunder Bay	CMA	498
North Bay	CA	290
Kenora	CA	60
Nipissing	District**	52
Manitoulin	District	56
Sudbury	District	72
Greater Sudbury*	District**	0
Timiskaming	District	127
Cochrane	District**	149
Algoma	District**	150
Thunder Bay	District**	95
Rainy River	District	79
Kenora	District**	206

**Source: Northern Policy Institute.**

Definitions: A census metropolitan area (CMA) must have a total population of at least 100,000. A census agglomeration (CA) must have a core population of at least 10,000. Census divisions (CDs) are intermediate geographic areas between the province/territory level and the municipality.

Note: \*The Greater Sudbury CMA overlaps completely with the Greater Sudbury CD. Thus, for simplicity, all the allocations are included under the Greater Sudbury CMA.

\*\*Districts represent the CD population minus the CMA/CA population (if there is a CMA/CA present within the CD). This allows there to be a specific allotment for rural areas

**Source: Author's calculations. Based on an allotment of 3,000 spots for Northern Ontario divided amongst regions based on population share. Data obtained from 2021 Census of the Population.**

# THE VOICE OF NORTHERN BUSINESS



## Sample Motion

**WHEREAS** employers across Northern Ontario are experiencing a critical shortage of **skilled** workers, contributing to a shrinking labour market with an estimated 50,000 newcomers needed by 2041 to sustain current Northern Ontario population levels; and

**WHEREAS**, the labour shortage is causing significant economic hardship for Northern Ontario communities, including reduced productivity and business closures; and

**WHEREAS** population and migration trends to 2021 suggest that Northern Ontario needs **100,000 newcomers by 2041** to sustain current population; and

**WHEREAS** the success of the federal Rural and Northern Immigration Pilot (RNIP) demonstrates the effectiveness of allocating nomination spots to address regional labour shortages in attracting newcomers to Northern Ontario; and

**WHEREAS**, the Ontario Immigrant Nominee Program has been expanded from 9,750 nominees in 2022 to a goal of 21,500 nominees in 2024;

**NOW, THEREFORE, BE IT RESOLVED BY (town / city) COUNCIL (insert municipality name) to:**

**Urges the Government of Ontario to address the critical market shortage of skilled labour in Northern Ontario by allocating 3,000 Ontario Immigrant Nominee Program spots to support the region's economic growth and development.**

**BE IT FURTHER RESOLVED THAT:**

Copies of this resolution be forwarded to: the Ontario Minister of Labour, Immigration, Training & Skills Development; local Members of Provincial Parliament; the Federation of Northern Ontario Municipalities; and the Thunder Bay Chamber of Commerce



# MATTAWA WELLNESS

## Life Enrichment

P.O. Box 250, Mattawa, ON, P0H 1V0  
[MattawaWellness@gmail.com](mailto:MattawaWellness@gmail.com)

July 15, 2024

Via Email

Mayor Raymond Bélanger and Members of Council,  
160 Water Street,  
Mattawa, Ontario, P0H 1V0

**RE: Update on Seniors Fitness Community Programs in Mattawa, the first fiscal report, and Formal Notification by Mattawa Wellness (MW)**

Dear Mayor Bélanger and members of Council,

The Mattawa Wellness Senior Exercise programs have once again successfully concluded for this first quarter of fiscal year 2024-2025, spanning April through June, providing 48 hours of specialized exercise programming including 72 individuals and granting the Town, \$1,200.00 as per the Tri-Party agreement:

- **Mattawa Community Senior Exercise Classes:** 24 classes at \$25.00/class = \$600.00.
- **Mattawa Senior Stand UP! Classes:** 24 classes at \$25.00/class = \$600.00.

These classes were led by Ashleigh Shotter, Sidney Bangs, and more recently Patti Wood, all activity staff from Algonquin Nursing Home (ANH). All instructors are certified by Western University's Centre for Aging to teach senior exercise classes and have received Stand UP! training certification from the North Bay Parry Sound District Health Unit. (Patti is currently awaiting certification to oversee the Stand UP! program). The training, wage replacement and travel funds were provided by Ontario Health via MW.

We extend our sincere gratitude to ANH Administrator Amy Morrison, who, found activity staff willing and able to be trained and thereby teach; to Town CAO Paul Laperriere for providing insurance coverage via the Town and space at the community center for the classes to be held. Their seamless support has been instrumental in helping seniors stay healthy and ensuring that government funding reaches Mattawa. We fully understand and appreciate the scheduling challenges that ANH overcame to ensure their staff were available to teach the classes. Additionally, we thank the arena staff, especially Lynne Bastien, for their flexible staffing and presence throughout every class. Thank you all.

Additionally, the Mattawa Qi Gong program concluded its year-long training and classes. Ten individuals from the Mattawa area received Level 1 Teacher certification at no cost, and over 60 people attended free classes held 2-3 times per week throughout up to 6 accessible locations in Mattawa. Classes continue at the Mattawa Golden Age. We appreciate the support from the Town and ANH for this well-received program.

Since 2011, Mattawa Wellness (MW) has been spearheading wellness projects for our community. We have worked with Ontario Health, the former NELHIN, The Town of Mattawa, ParticipAction, 24-7 Gym, Mattawa Golden Age, Algonquin Nursing Home, the Madadjiwan Centre, Mattawa Mental Health and the Women's Shelter. Our programs have included:

- Ten years of free senior community exercise, 6 years of Stand UP!, and several years of Still Standing.

- Two-year-long Nutrition and Cooking Classes, providing full food provision and kitchen equipment for 75 local families for 10 weeks each.
- Five-year-long free gym memberships for area seniors.
- Fitness equipment purchases for the arena, ranging from snowshoes to basketball hoops, weights, mats, and balance balls.
- Free gym memberships for high school students.
- Part-time to full time wages for various fitness instructors for the last 11 years.

This has been made possible largely through grants and flow-through payments from Ontario’s Ministry of Health, Canada’s ParticipAction, the North Bay Parry Sound Health Unit, the Nipissing District Social Services Board, and most recently, Ontario’s Ministry of Seniors and Accessibility. **The moneys flowing into Mattawa have totalled over \$245,000 in mostly local wages and locally bought supplies.** The fitness equipment was purchased out-of-town due to lack of local availability.

**The Mattawa Wellness and Life Enrichment Corporation Board of Directors are formally advising that we will not continue overseeing these and other programs as of December 31, 2024.** We have already spoken with Dexture Sarrazin and Paul Laperriere about this opportunity for the municipality. Please inform us formally by the end of August if you are or are not interested in continuing the organization and oversight of exercise programming for Mattawa seniors. Contacts and pertinent information will then be provided. There is an estimated time commitment of five (5) hours per month and the cost of quarterly and annual bookkeeping. Ontario Health has been advised, and they and other partners are looking forward to meeting and working with the new programs’ overseer. We sincerely thank Council and Staff for their support and cooperation over the years that in turn has enabled our many successes. Mattawa citizens have benefitted. We can also proudly say that feedback from the participants has been positive, supportive and appreciative.

Investing in exercise programs for the elderly is vital. Physical activity for seniors is crucial, as it significantly enhances their health. Exercise helps prevent chronic diseases, reduces healthcare costs, increases mental well-being and socialization, and promotes a higher quality of life. By funding these programs, we are not only improving the lives of our older residents but also fostering a healthier, more vibrant community for all. Please let us know if you have any questions.

Regards, as always, the Mattawa Wellness and Life Enrichment Corporation Board of Directors,

**Vala**

Vala Monestime Belter, Chair

**Jacques**

Jacques Begin, Vice-Chair/Treasurer

**Janet**

Janet McNabb, Director

**Lori**

Lori Etmanskie, Director

**Yura**

Yura Monestime, Director

P. S. In a separate email, Town Clerk Amy Leclerc will have received payment information as usual.

CC: Amy Morrison, Administrator, Algonquin Nursing Home  
 Paul Laperriere, CAO, Town of Mattawa  
 Dexture Sarrazin, Director of Community Projects, Town of Mattawa

March 28, 2024

Please be advised that during the regular Council meeting of March 26, 2024 the following resolution regarding support for 'a call to action' to meet the deadline of an Accessible Ontario by 2025 was carried.

**RESOLUTION NO. 2024-151**

**DATE: March 26, 2024**

**MOVED BY: Councillor MacNaughton**

**SECONDED BY: Councillor Pennell**

**WHEREAS** the Accessibility for Ontarians With Disabilities Act (AODA) is ground-breaking legislation, created to help people with disabilities fully participate in society, bring them to the table in crafting regulations, and build mechanisms to enforce standards;

**WHEREAS** Rich Donovan, an expert in accessibility issues, was appointed as the Independent Reviewer of the Act in 2022, and in his 2023 legislative review declared a crisis as a necessary catalyst to get Ontario back on track for accessibility;

**WHEREAS** at least 2.9 million Ontarians currently live with a disability, representing at least 22% of the consumer base and the workforce, but due to barriers, Ontarians with disabilities are too often falling short of their full potential;

**WHEREAS** the AODA aims to develop, implement and enforce standards related to goods, services, accommodation, employment and buildings before Jan. 1, 2025, and municipalities, as the level of government closest to the people are at the front lines, developing, implementing and enforcing these standards without meaningful guidance on its implementation and/or enforcement by the Province;

**WHEREAS** people with disabilities and advocates, including Prince Edward County's Accessibility Advisory Committee, note the slow pace of current and previous Ontario governments in implementing the AODA and there are growing concerns there will be no renewed push to keep accessibility issues at the forefront after 2025;

**WHEREAS** Prince Edward County is dedicated and committed to creating a welcoming environment so that all people may have equitable access to programs, goods, services and facilities, but making investments to achieve the AODA

standards has been challenging given the lack of consistent and stable funding for municipalities to remove accessibility barriers;

**THEREFORE BE IT RESOLVED THAT** the Council of Prince Edward County strongly encourages action on the part of the Provincial Government to urgently:

- a) create a "Municipal Accessibility Fund" for municipalities to develop, implement and enforce AODA standards related to goods, services, accommodation, employment and buildings. Such a fund could be modeled after the Canada Community-Building Fund or the Ontario Cannabis Legalization Implementation Fund on a per household basis;
- b) to commit to working with municipalities to implement the Donovan Review immediate crisis recommendations;

**AND FURTHER THAT** the Mayor write a letter in support of this resolution to the Minister of Seniors and Accessibility, and that a copy of this resolution be sent to the Premier of Ontario, the Minister of Seniors and Accessibility, the Minister of Children, Community, and Social Services, the Minister of Health, the Minister of Municipal Affairs and Housing, the Federation of Canadian Municipalities, the Association of Municipalities of Ontario, and the Eastern Ontario Wardens Caucus, and all Ontario Municipalities.

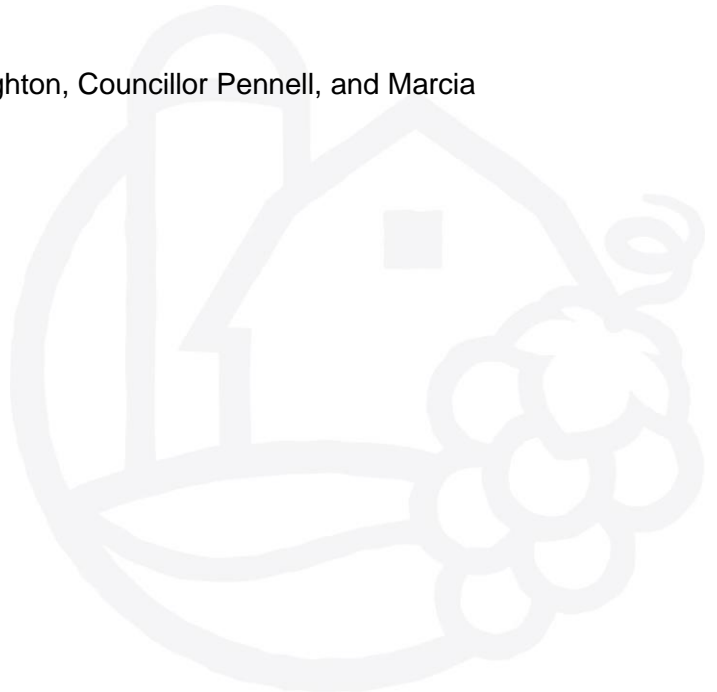
**CARRIED**

Yours truly,



Catalina Blumenberg, **CLERK**

cc: Mayor Steve Ferguson, Councillor MacNaughton, Councillor Pennell, and Marcia Wallace, CAO





**City of Stratford, Corporate Services Department**

Clerk's Office

City Hall, P. O. Box 818, Stratford, Ontario N5A 6W1

Tel: 519-271-0250, extension 5237

Email: [clerks@stratford.ca](mailto:clerks@stratford.ca)

Website: [www.stratford.ca](http://www.stratford.ca)

July 12, 2024

Sent via email –[bthornton@pecounty.on.ca](mailto:bthornton@pecounty.on.ca)

Ben Thornton,  
Council and Committee Coordinator  
Prince Edward County

**Re: Resolution - Call to Action to Meet the Deadline of an Accessible Ontario by 2025**

We acknowledge receipt of your correspondence dated March 28, 2024, regarding the above-mentioned matter.

The said correspondence was provided to Stratford City Council for their information as part of the April 8, 2024, Council meeting Consent Agenda (CA-2024-055). Council adopted the following resolution:

**THAT CA-2024-005, being a resolution from Prince Edward County regarding a call to action to meet the deadline of an accessible Ontario by 2025, be endorsed.**

Sincerely,

*A. Pascual*

Audrey Pascual, Deputy Clerk

/mf

cc: Premier of Ontario  
Association of Municipalities of Ontario  
All Ontario municipalities



North Bay-Mattawa Conservation Authority  
Members Meeting for May 8, 2024  
at 4:00 pm IN PERSON  
NBMCA's Natural Classroom, 15 Janey Avenue, North Bay, Ontario  
**AGENDA**

**Procedural Matters**

1. Acknowledgement of Indigenous Traditional and Treaty Lands
2. Approval of the Agenda
3. Declaration of Pecuniary Interest
4. Delegations
5. Adoption of Previous Minutes from April 24, 2024
6. Correspondence

**Presentations**

Conservation Authorities Act Update

**Business Reports**

7. Section 28 Signing Authority Changes **(Report #1)**
8. Section 28 Permits **(Report #2)**

**Other Business**

9. Closed session of Committee of the Whole to discuss property matters
10. New Business
11. Adjournment

Contact: Rebecca Morrow, Executive Assistant  
North Bay-Mattawa Conservation Authority  
Email: [rebecca.morrow@nbmca.ca](mailto:rebecca.morrow@nbmca.ca)



**NORTH BAY-MATTAWA CONSERVATION AUTHORITY  
MINUTES  
of the**

FIFTH meeting of the North Bay-Mattawa Conservation Authority held at 4:00 p.m. on May 8, 2024 in the NBMCA's Natural Classroom, 15 Janey Avenue, North Bay Ontario.

**MEMBERS PRESENT:**

Bonfield, Township of	-	Steve Featherstone
Calvin, Township of	-	Bill Moreton
Callander, Municipality of	-	Grant McMartin
Chisholm, Township of	-	Nunzio Scarfone
East Ferris, Municipality of	-	Steve Trahan
Mattawa, Town of	-	Loren Mick
Mattawan, Municipality of	-	Michelle Lahaye
North Bay, City of	-	Peter Chirico
North Bay, City of	-	Lana Mitchell
Powassan, Municipality of	-	Dave Britton
Papineau-Cameron, Township of	-	Shelley Belanger

**MEMBER(S) ABSENT:**

North Bay, City of	-	Chris Mayne
Papineau-Cameron, Township of	-	Shelley Belanger

**ALSO PRESENT:**

Chitra Gowda, CAO, Secretary-Treasurer  
Rebecca Morrow, Executive Assistant/Deputy CAO

**1. Acknowledgement of Indigenous Traditional and Treaty Lands**

Michelle Lahaye read a statement acknowledging Indigenous and Treaty Lands.

**2. Approval of the Agenda**

Michelle explained to members that Shelley was unable to attend the meeting. Michelle assumed the position of Chair for this meeting. After discussion the following resolution was presented:

Resolution No.68-24, Moreton-Britton

**THAT** the agenda be approved as presented.

**Carried Unanimously**

**3. Declaration of Pecuniary Interest**

None declared.

**4. Delegations**

None

**5. Adoption of Previous Minutes of April 24, 2024**

After discussion the following resolution was presented:

Resolution No. 69-24, Featherstone-Chirico

**THAT** the minutes of the meeting held April 24, 2024 be adopted as written.

**Carried Unanimously**

**6. Correspondence**

None presented.

**7. Section 28 Permits Signing Authority Changes**

Chithra Gowda explained to members that an alternate Section 28 signing Authority was required as David Ellingwood had been previously designated but is no longer employed by the NBMCA. After discussion, the following resolution was presented:

Resolution No. 70-24, Chirico-Mick

**THAT** the Executive Assistant/Deputy CAO be delegated for approval of permit applications under Ontario Regulation 41/24, Prohibited Activities, Exemptions and Permits for North Bay-Mattawa Conservation Authority.

**Carried Unanimously**

**8. Section 28 Permits**

Chithra Gowda presented the report to the Members. After discussion, the Members thanked Chithra and the following resolution was presented:

Resolution No. 71-24, Trahan-Moreton

**THAT** the Prohibited Activities, Exemptions and Permits report is received and appended to the minutes of this meeting.

**Carried Unanimously**

**9. Closed Session of Committee of the Whole to discuss property matters**

After discussion, the following resolutions were presented:

Resolution No. 72-24, Mitchell-Britton

**THAT** the meeting move into a closed session of "Committee of the Whole" to discuss property legal and personnel matters at 4:26pm.

**Carried Unanimously**

Resolution No. 73-24, Trahan-McMartin

THAT the meeting out of a closed session of "Committee of the Whole" and back into an open meeting. (5:04pm)

**Carried Unanimously**

**10. New Business**

Chithra Gowda reminded members that the Drinking Water Source Protection (DWSP) public consultation process begins today. There have been an additional 200 properties added into the Mandatory Maintenance Inspection (MMI) program. Public consultation will last for 35 days. The members requested a template of the MMI letter that was sent to residents.

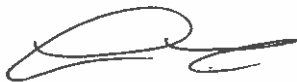
**11. Adjournment (5:14 p.m.)**

As there was no further new business, the following resolution was presented:

Resolution No. 74-23, Featherstone-Mick

THAT the meeting be adjourned, and the next meeting be held at the call of the Chair.

**Carried Unanimously**



-----  
Michelle Lahaye, Chair



-----  
Robin Allen, Interim Chief Administrative Officer,  
Secretary Treasurer



**TO:** The Chairperson and Members  
of the Board of Directors,  
North Bay-Mattawa Conservation Authority

**ORIGIN:** Valerie Murphy, Regulations Officer

**DATE:** May 1, 2024

**SUBJECT:** Signing Authority Changes for Ontario Regulation 41/24 Prohibited Activities,  
Exemptions and Permits

**Background:**

Section 28 of the *Conservation Authorities Act* empowers each Conservation Authority to prevent the loss of life and property due to flooding and erosion, and to conserve and enhance natural resources. On April 1, 2024, the *Conservation Authorities Act* was amended, and Ontario Regulation 41/24 was enacted. This regulation continues to be used as the tool by which the NBMCA manages issues related to development in natural hazard areas, including areas with floodplains, wetlands and steep slopes. Within this regulation, an Authority may issue a permit to a person to engage in an activity specified in the permit that would otherwise be prohibited by section 28, if, in the opinion of the authority,

- (a) The activity is not likely to affect the control of flooding, erosion, dynamic beaches or unstable soil or bedrock;
- (b) The activity is not likely to create conditions or circumstances that, in the event of a natural hazard, might jeopardize the health or safety of persons or result in the damage or destruction of property; and
- (c) Any other requirements that may be prescribed by the regulations are met. 2017, c. 23, Sched. 4, s. 25; 2022, c. 21. Sched.2, s. 9 (1)

On March 28, 2024, the Chief Administrative Officer, Secretary-Treasurer and Director, Water Resources/Deputy CAO received delegation from the Board of Directors to issue permits under the amended Ontario Regulation 41/24.

**Analysis:**

The Board of Directors may make changes to the delegation of approvals of permit applications as required. At this time, the only current staff member with delegated powers for approval of permit applications is the Chief Administrative Officer, Secretary Treasurer. NBMCA staff recommend that a second staff person be delegated to ensure the timely processing of applications.

**Recommendation:**

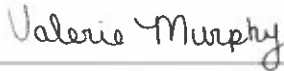
THAT the Board of Directors delegate approval of permit applications as per Ontario Regulation 41/24 to the additional employee:

- a) Executive Assistant / Deputy CAO

**Recommended Resolution:**

THAT the Executive Assistant / Deputy CAO be delegated for approval of permit applications under Ontario Regulation 41/24, Prohibited Activities, Exemptions and Permits for North Bay-Mattawa Conservation Authority.

**Submitted by:**



Valerie Murphy, Regulations Officer

**Reviewed by:**

Chithra Gowda, Chief Administrative Officer, Secretary Treasurer



**TO:** The Chairperson and Members  
of the Board of Directors,  
North Bay-Mattawa Conservation Authority

**ORIGIN:** Valerie Murphy, Regulations Officer

**DATE:** May 1, 2024

**SUBJECT:** Report on Prohibited Activities, Exemptions and Permits (Ontario Regulation 41/24)

**Background:**

Section 28 of the *Conservation Authorities Act* empowers each Conservation Authority to prevent the loss of life and property due to flooding and erosion, and to conserve and enhance natural resources. On April 1, 2024, the *Conservation Authorities Act* was amended, and Ontario Regulation 41/24 (Prohibited Activities, Exemptions and Permits) was enacted. This regulation continues to be used as the tool by which the NBMCA manages issues related to development in natural hazard areas, including areas with floodplains, wetlands and steep slopes. Within this regulation, an Authority may issue a permit to a person to engage in an activity specified in the permit that would otherwise be prohibited by section 28, if, in the opinion of the authority,

- (a) The activity is not likely to affect the control of flooding, erosion, dynamic beaches or unstable soil or bedrock;
- (b) The activity is not likely to create conditions or circumstances that, in the event of a natural hazard, might jeopardize the health or safety of persons or result in the damage or destruction of property; and
- (c) Any other requirements that may be prescribed by the regulations are met. 2017, c. 23, Sched. 4, s. 25; 2022, c. 21. Sched.2, s. 9 (1)

On March 28, 2024, the Chief Administrative Officer, Secretary-Treasurer received delegation from the Board of Directors to issue permits under the amended Ontario Regulation 41/24.

As such, this Board Report is being presented to the NBMCA Board of Directors for information purposes.

**Analysis:**

Two new permits have been issued by the Conservation Authority since the previously approved minutes. A table summarizing the details of these permits is attached to this report.

Of the newly issued permits one has been issued for the construction of a new dwelling and one for the placement and grading of fill materials.

**Recommendation:**

**THAT** the members receive and approve the Prohibited Activities, Exemptions and Permits report as presented.

**Recommended Resolution:**

**THAT** the Prohibited Activities, Exemptions and Permits report is received and appended to the minutes of this meeting.

*Valerie Murphy*

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**Valerie Murphy, Regulations Officer**

**PROHIBITED ACTIVITIES, EXEMPTIONS AND PERMITS**

**FOR NBMCA BOARD INFORMATION ON: May 1, 2024 PERMIT YEAR: 2024**

File No.	Name of Applicant	Municipality	Legal Description/ Address	Name of Regulated Feature	Nature of Work	Date Complete Application Received	Development, Interference with Wetlands and Alterations to Shorelines and Watercourses
							Permit No./Date of Issuance
<b>RCALL-24-05</b>	Jeff Staples	Callander	593 Hart Road	Boulder Creek	To construct a new dwelling	April 10, 2024	<b>#24-24</b> April 17, 2024
<b>RCAL-24-01</b>	Douglas Doucette	Calvin	386 Adams Road	Amable du Fond River	To place fill and grade site	April 15, 2024	<b>#25-24</b> April 17, 2024



**From:** [Stacie Fiddler](#)  
**To:** "[Stacie Fiddler](#)"  
**Subject:** LMG July Labour Focus  
**Date:** August 2, 2024 3:14:59 PM  
**Attachments:** [June 2024 Jobs Report-A.pdf](#)  
[LMG July 2024.pdf](#)  
[LMG Juillet 2024-A.pdf](#)

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Good Afternoon Colleagues,

The Labour Market Group is pleased to present the Labour Focus publication for the month of July and the Jobs report for June.

If you wish you be removed from our distribution list, please contact the office.

Best

***Stacie Fiddler, MBA***

Executive Director  
The Labour Market Group  
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[www.readysethired.ca](http://www.readysethired.ca)

*The Labour Market Group is funded by the Ontario Ministry of Labour, Immigration, Training and Skills Development, and is part of the Employment Ontario Network.*

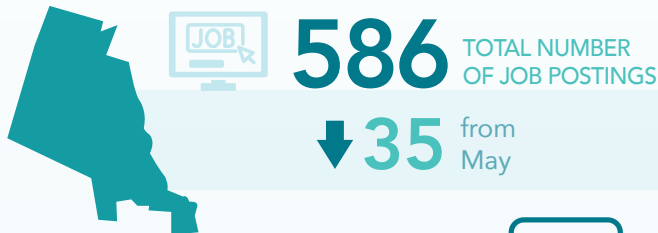
# MONTHLY JOBS REPORT

JUNE 2024

The Labour Market Group  
Guiding partners to workforce solutions.

## NIPISSING DISTRICT

There were 586 job postings recorded for Nipissing District in the month of June. Although this figure represents a slight month-over-month decrease (-5.6% / -35) from the previous month's total of 621 it is nearly identical (-0.7% / -4) to the June 2023 figure of 590 job postings. This year-over-year stabilization provides continuing comfort that a downward trend in available jobs has slowed down or perhaps be over for Nipissing District. 292 unique employers posted jobs in June; also nearly identical (+1.7%, +5) to the June 2024 figure of 287 unique employers.



### OF THE 586 JOB POSTINGS



**100%**

Collected from online sources.



**0.0%**

(0) Requiring a bilingual individual.

**21.8%**  
(128) Criminal Record Check



For postings that listed an annual salary.



**\$76,191.58**/year  
AVERAGE



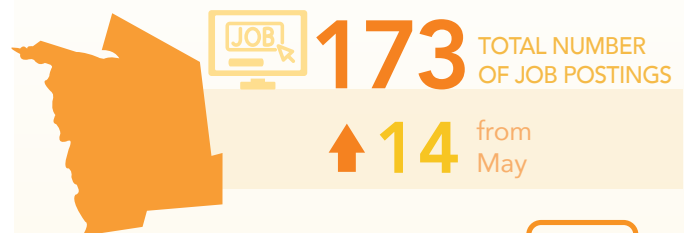
**\$27.74**  
HOURLY WAGE

The average hourly wage in June for those postings which listed one.

Of the 170 postings which listed an hourly wage 2.9% (5) were listed at the provincial minimum wage of \$16.55/hour.

## PARRY SOUND DISTRICT

There were 173 job postings recorded for the Parry Sound District in the month of June. This figure represents a slight increase; +8.8% (+14) from the previous month's figure of 159. There was also a slight increase; +3.6% (+6) from the June 2023 figure of 167 job postings. 84 unique employers posted jobs in June; nearly identical; +3.7% (+3) to the previous month's figure of 81, and notably below; -11.6% (-11) the June 2023 figure of 95 unique employers.



### OF THE 173 JOB POSTINGS



**100%**

Collected from online sources.



**0.0%**

(0) Requiring a bilingual individual.

**21.4%**  
(37) Criminal Record Check



For postings that listed an annual salary.



**\$70,312.50**/year  
AVERAGE



**\$29.12**  
HOURLY WAGE

The average hourly wage in June for those postings which listed one.

Of the 78 postings which listed an hourly wage 1.3% (1) were listed at the provincial minimum wage of \$16.55/hour.

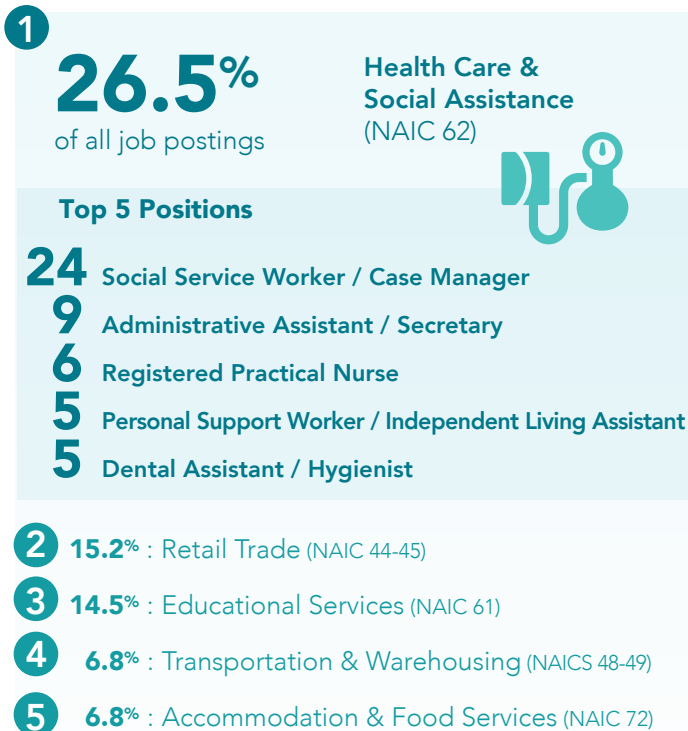
## TOP 5 EMPLOYERS POSTING JOBS



## TOP 5 EMPLOYERS POSTING JOBS



## TOP 5 INDUSTRIES HIRING (NAICS)



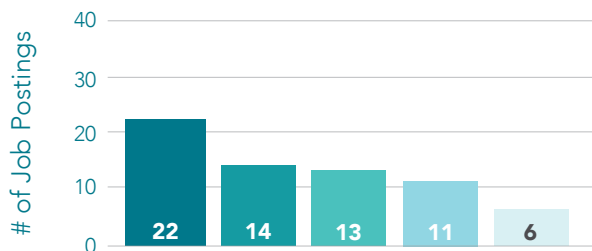
The Health Care and Social Assistance (NAICS-62) industry saw the greatest number of job postings in June with 26.5% (155) of the overall share each amongst all major industry classifications. This industry saw largest month-over-month increase in job posting representation with a +1.8% increase from May. The largest month over month decrease occurred within the Health Care and Social Assistance (NAICS-61) industry with a slight -1.6% decrease to represent 14.5% (85) of the June job postings.

## TOP 5 INDUSTRIES HIRING (NAICS)

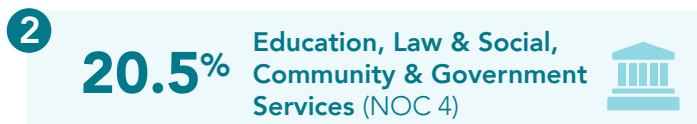


The Health Care and Social Assistance (NAICS-62) industry saw the greatest number of job postings in June with 37.6% (65) of the overall share amongst all major industry classification. This industry classification saw the largest month-over-month increase of +5.5% when compared to the May share of 32.1%. The largest month-over-month decrease of -4.5% occurred within the Public Services (NAICS-91) industry which accounted for 1.2% (2) of the job postings this month.

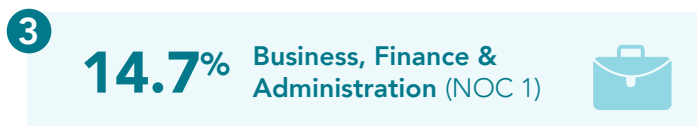
## TOP 3 OCCUPATIONAL CATEGORIES (NOC)



- Retail Sales Associate / Representative
- Cleaner / Custodian / Housekeeper
- Food Service Worker / Attendant
- Cook - Various
- 2 Tied With



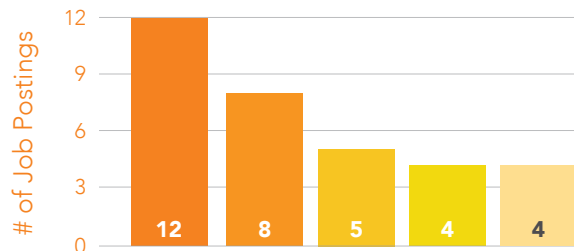
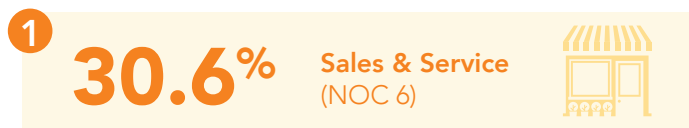
- Teacher - Elementary/Secondary (35)
- Social Service Worker / Case Manager (30)
- Instructor - Post-Secondary (7)
- Early Childhood Educator / Assistant (7)
- Personal Support Worker / Independent Living Assistant (6)



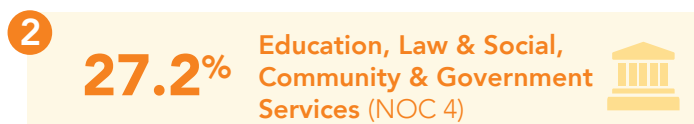
- Accountant / Accounting Clerk (10)
- Administrative Assistant (10)
- Human Resources Professional / Clerk (8)
- Medical Administrative Assistant / Clerk (7)
- Receptionist (7)

Sales and Service (NOC-6) based occupations made up the largest portion of job postings with 22% (129) of all postings in June when compared to the major occupational classifications. The largest month-over-month increase of +2% occurred for Education, Law and Social, Community and Government Services (NOC-4) based occupations which accounted for 20.5% (120) of the June postings. The largest month-over-month decrease of -1.3% was seen for the above mentioned Sales and Service based occupations.

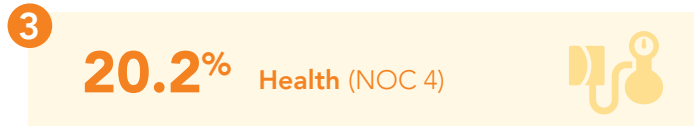
## TOP 3 OCCUPATIONAL CATEGORIES (NOC)



- Cook / Kitchen Worker
- Grocery Associate / Clerk
- Food Service Worker
- Cleaner / Housekeeper
- Retail Sales Associate



- Teacher - Elementary/Secondary (25)
- Social Service Worker / Case Manager (8)
- Personal Support Worker / Independent Living Assistant (4)
- Addictions Counsellor (2)
- Early Childhood Educator / Assistant (2)



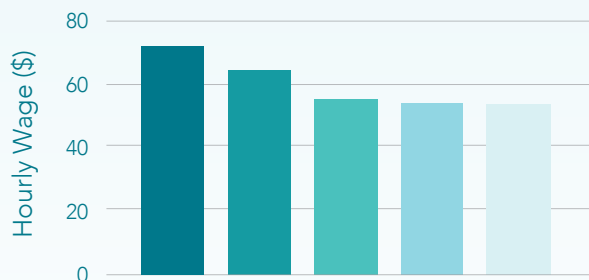
- Registered Nurse (9)
- Dental Assistant / Hygienist (3)
- Physiotherapist (3)
- Registered Practical Nurse (3)
- 2 Tied With (2)

Sales and Service (NOC-6) based occupations represented the largest number of job postings in June with 30.6% (53) of all postings when compared to the major occupational classifications. The largest month-over-month increase; +3.3%, was seen for Education, Law and Social, Community and Government Services (NOC-4) based occupations making up 27.2% of June's job postings. Trades, Transportation and Equipment Operator (NOC-7) occupations saw the largest month-over-month decrease in job posting share of -5.1% to account for 8.1% (14) of the June postings.

## TOP 5 HOURLY WAGE VACANCIES



**\$73.50** Nurse Practitioner  
@ Cassellholme Home for the Aged



**\$63.00** Psychologist  
@ One Kids Place Children's Medical Treatment Center of North East Ontario

**\$56.00** Pharmacist  
@ Sturgeon Falls IDA

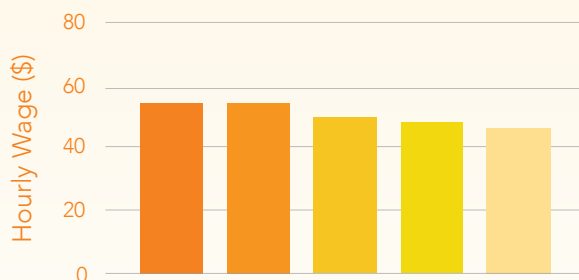
**\$55.52** Physician Assistant  
@ West Nipissing General Hospital

**\$55.00** Hospital Pharmacist - Out-patient Pharmacy  
@ North Bay Regional Pharmacy

## TOP 5 HOURLY WAGE VACANCIES



**\$56.30** Occupational Therapist  
@ West Parry Sound Health Centre



**\$56.00** Registered Nurse  
@ West Parry Sound Health Centre

**\$50.00** Dental Hygienist  
@ Bowes Dental Centre

**\$48.39** Team Leader - Crisis Team  
@ Canadian Mental Health Association

**\$46.50** Physiotherapist  
@ One Kids Place Children's Medical Treatment Center of North East Ontario

## TOP 3 ANNUAL SALARY VACANCIES

**\$150,000**

Automotive Sales Consultant  
@ Tremblay Chrysler Dodge Jeep Ram

**\$149,000**

Registered Nurse  
@ Indigenous Services Canada - First Nations and Inuit Health Branch

**\$140,000**

Project Financial Controller  
@ Ed Seguin & Sons Trucking and Paving



**Lowest Annual Salary \$36,000**

Vision Care Associate  
@ Walmart - North Bay

The average hourly wage in June for those postings which listed (29%) an hourly wage was \$27.74/hour. This is a notable increase; +10.8% (+\$2.70/hour), from the current 12-month average of \$25.04/hour. Of the 170 postings which listed an hourly wage 2.9% (5) were listed at the provincial minimum wage of \$16.55/hour. For postings that listed an annual salary the average was \$76,191.58/year. This is slightly higher; +5.4% (+\$3,905.57/year), than the current 12-month average of \$72,288.01/year.

## TOP ANNUAL SALARY VACANCY

**\$120,000**

Staff Pharmacist  
@ Walmart - Parry Sound

**\$119,000**

Dental Hygienist  
@ Dawson Dental - Callander Bay Dental

**\$99,000**

Telecommunications Technician  
@ Conseil scolaire public du Nord-Est de l'Ontario



**Lowest Annual Salary \$36,000**

Customer Service Desk Associate - Retail  
@ Walmart - Parry Sound

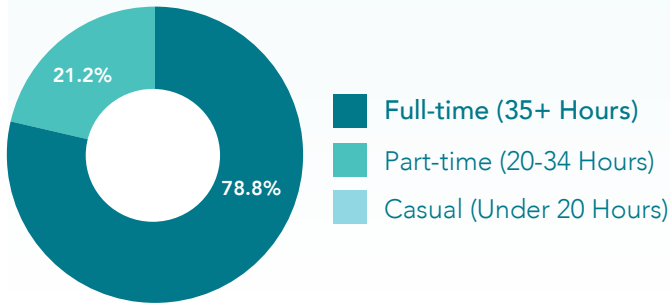
The average hourly wage in June for those postings which listed (45.1%) an hourly wage was \$29.12/hour. This figure is significantly above; +14.2% (+\$3.61/hour), the current 12-month average of \$25.51/hour. Of the 78 postings which listed an hourly wage 1.3% (1) were listed at the provincial minimum wage of \$16.55/hour. The average annual salary listed in the month of June was \$70,312.50; slightly above; +7% (+\$4,605.13/year), the current 12-month average annual salary of \$65,707.37/year.

## FULL-TIME / PART-TIME BREAKDOWN

**76.7%** of listings in June

**↑ 2.2%**  
from May

78.8% (462) of the listings in June indicated that the employment offered would be classified as full-time. This figure represents a slight increase; +2.2%, from the previous month when 76.6% of the job postings were classified as full-time.



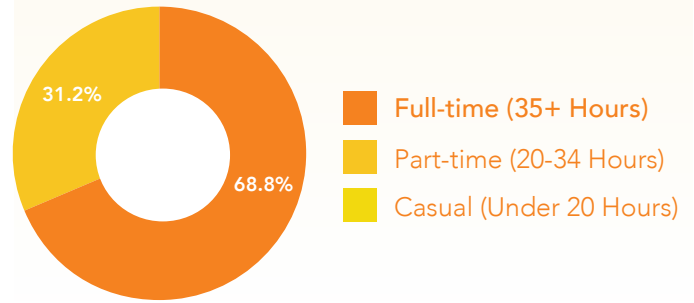
**586** Postings listed hours offered (100%)

## FULL-TIME / PART-TIME BREAKDOWN

**68.8%** of listings in June

**↓ 2.9%**  
from May

68.8% (119) of the listings in June indicated that the employment offered would be classified as full-time. This figure is a slight decrease; -2.9%, from the previous month where 71.7% of the job postings were classified as full-time.



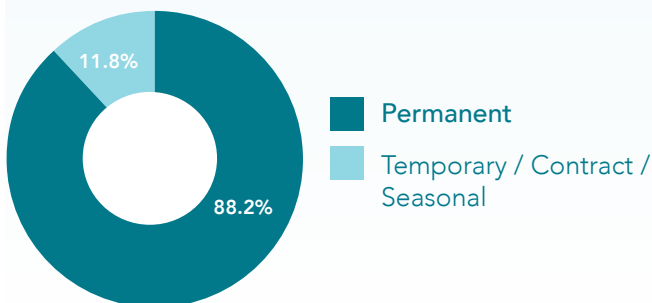
**173** Postings listed hours offered (100%)

## TERM OF EMPLOYMENT

**88.2%** of listings in June

**↑ 1.3%**  
from May

88.2% (517) of the listings in June stated that the opportunity in question would be permanent. This is a slight increase; +1.3%, from the previous month's figure of 86.9%.



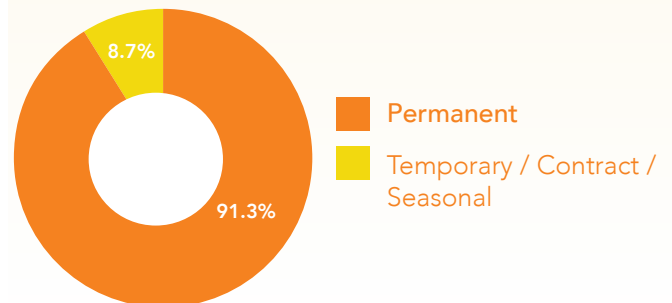
**586** Postings listed hours offered (100%)

## TERM OF EMPLOYMENT

**91.3%** of listings in June

**↑ 14.6%**  
from May

91.3% (158) of the listings in June stated that the opportunity in question would be permanent. This is a significant increase; +14.6%, from the previous month figure of 76.7%.



**173** Postings listed hours offered (100%)



# ALL EMPLOYERS WITH POSTINGS IN MONTH



## NIPISSING DISTRICT

17 Trees Inc.  
401 Auto - North Bay Chrysler  
50 Taxi  
A&W (McKeown)  
A&W (Sturgeon Falls)  
Account on Fullerton  
Actlabs  
Advance Auto Parts Inc.  
AIDS Committee of North Bay and Area  
AIM Kenny U-Pull  
Algonquin Child and Family Services  
All About Gardens  
American Eagle Outfitters  
AMJ Campbell  
APD All Parts Delivery  
Apollo Transport  
Aramark Canada Ltd.  
Arborworks  
Avison Electrical  
Baker Tilly  
Bath & Body Works  
Bay City Animal Hospital  
Bay Roofing and Exteriors Ltd.  
Bay Truck Stop Family Restaurant  
Bayland Property Management  
Beef N Brand Bar & Grill  
Bell  
Benson Auto Parts  
Bentley & Co Ltd  
Binx Professional Cleaning  
Bishops Building Services  
BLACKBIRD SECURITY INC.  
Blanchfield Roofing Co. Ltd.  
Bradwick Property Management  
Brainworks  
Brandt Industries  
Brenne Dental Health Center  
Bulk Barn Foods Limited  
Bumper to Bumper - H.E. Brown  
Burger King - Lakeshore Drive  
Burger World - Hammond  
Caisse Alliance  
Callon Dietz  
Campus Living Centres  
Canada Clean Fuels  
Canada Post - North Bay  
Canadian Addiction Treatment Pharmacy  
Canadian Bearings Ltd.  
Canadian Forces Morale and Welfare Services  
Canadian Mental Health Association  
- North Bay and Area  
Canadian Red Cross  
Canadian Tire - North Bay  
Canadian Tire - Sturgeon Falls  
Canadore College - College Drive  
Canor Construction  
Canpar express  
CarePartners  
Cascades Casino  
Cassellholme Home for the Aged  
Castle Glass and Mirror  
Cementation Canada  
Central Welding & Iron Works  
Chatters Limited Partnership  
Churchill's  
CIBC - McKeown Ave.  
CIBC - North Bay  
College Boreal  
Comfort Inn - Lakeshore  
Commissionaires  
Community Counselling  
Community Living North Bay  
Conseil Scolaire Catholique Franco-Nord  
Conseil scolaire public du Nord-Est de l'Ontario  
Contact North (North Bay)  
Crisis Centre North Bay  
Dawson Dental - North Bay  
DECO Windshield Repair  
Dentistry on Airport

Designed Roofing Inc.  
Designed Roofing Inc., Essential Exteriors  
& Northland Glass & Metal  
District of Nipissing Social Services  
Administration Board  
District School Board Ontario North East  
Dollar Bazaar  
Dollarama - North Bay  
DoorWay Technologies Inc.  
DQ - Sturgeon Falls  
Dr. Clean  
Dr. Michael Ross  
DSJ Underground Canada Ltd.  
Dyno Nobel  
Ecotrex Ltd.  
Ed Seguin & Sons Trucking and Paving  
Edgar Poulin Construction & Rentals Ltd.  
Edge Imaging Inc  
EMCO Corporation  
Empire Living Centre  
Englobe Corp.  
Enterprise Rentacar  
exp Global Inc.  
Eye Associates of North Bay  
Fastenal  
FedEx Ground  
First Choice Haircutters  
First Student Canada  
First Transit Canada  
Fisher Wavy Inc.  
FreshCo  
G&P Welding and Ironworks  
George Stockfish, CARSTAR  
Gervais Restaurant and Tavern,  
Country Style Donuts  
GFL Environmental  
Giant Tiger - North Bay  
Gincor Werx  
Goodyear Canada Inc. (Retreading)  
Grant Thornton LLP  
Guac Mexi Grill  
H&R Block  
HandsTheFamilyHelpNetwork.ca - North Bay  
HearingLife Canada Ltd.  
Holiday Inn Express North Bay  
Homewood Suites by Hilton North Bay  
IKON Complete Inc.  
Indigenous Services Canada - First Nations  
and Inuit Health Branch  
Ivan's Restaurant  
J&R Property Management  
Jazz Aviation LP  
Karis Disability Services (formerly  
Christian Horizons)  
Kia North Bay  
Kohltech Windows & Entrance Systems  
KPMG LLP  
Lafarge Canada Inc  
LCBO - Lakeshore Drive  
Legal Aid Ontario  
Levante Living - Barclay House  
LIDS  
Linde North America  
Long & McQuade  
Lot 88 Steakhouse and Bar  
M. Sullivan & Son Limited  
Marina Point Village  
Martin Roy Transport / MRT  
Maurices  
McDonald's (North Bay)  
McDonald's (West Nipissing)  
McDougall Energy Inc.  
McIntosh Perry  
McLaren Security Inc.  
Metal Fab Ltd.  
Metis Nation of Ontario  
Michaels  
Miller Paving  
Ministry of the Solicitor General  
Near North District School Board  
Near North Medical Clinic  
Nijjaansinaanik Child and Family Services  
- North Bay  
Nipissing Serenity Hospice

Nipissing Transition House  
Nipissing University  
Nipissing-Parry Sound Catholic  
District School Board  
North Bay Computer Services Inc.  
North Bay Eats / Cecil's Brewhouse & Kitchen  
North Bay Golf & Country Club  
North Bay Humane Society  
North Bay Hydro  
North Bay Oral Surgery  
North Bay Parry Sound District Health Unit  
North Bay Regional Health Centre  
North Bay Regional Pharmacy  
North Bay Titans  
Northern Brick  
Northern Diversified Limited  
Northern Lakes Dental  
Northern OK Tire  
Northern Ontario Film Studios/Hideaway  
Pictures  
Northern RV  
Nurture North Clinic  
One Kids Place Children's Medical Treatment  
Center of North East Ontario  
Ontario Aboriginal Housing Services  
Ontario Aboriginal Housing Support  
Services Corporation  
Ontario Northland  
Ontario Public Service  
Onyx Beauty Co  
P&G Auto Parts  
Paramed Home Health Care  
Partner's Billiards and Bowling  
Pavao Contracting Inc  
Pearle Vision  
Pet Valu Canada Inc.  
Petra Canada and Restaurant - Temagami  
Petsmart  
PHARA  
Pickard Construction  
Pilot Diamond Tools Ltd.  
Plan A Long Term Care Staffing and  
Recruitment  
Premier Mining Products  
QE Home /Quilts Etc  
Queen Street Family Dentistry  
Quinn Exteriors Ltd  
Rahnmet  
Rainbow Concrete Industries Ltd.  
Redpath  
Redpath Mining Contractors and Engineers  
Regal Overhead Doors / Maintenance  
Reliance Home Comfort  
Rest Your Paws Pet Care  
Rexall - North Bay  
Riv Chip Stand  
Roots Canada  
Royal Bank of Canada  
Royal Bank of Canada - North Bay  
S.A. Marshall Enterprises Inc  
Savage Ford Sales Limited  
Scotiabank - North Bay  
Service Berry Cleaning  
Shoppers Drug Mart - Cassells St.  
Shutterfly  
Sienna Living - North Bay  
Sienna Senior Living  
Sireg Management Inc  
Sobeys - North Bay  
Sodexo Canada Ltd  
Spencer Gifts  
Sport Chek  
Springer Animal Hospital  
Stantec  
Staples Canada  
Staples Canada Inc.  
Stars Luxury Limousine Service  
Stewart & Bain Professional Corporation  
Stock Transportation  
Stockfish Automotive Group  
Structure Spine and Sport  
Sturgeon Falls IDA  
Subway - 22 Wing  
Subway - Lakeshore Drive

Subway - Main Street  
Subway - Pinewood Park Drive  
Subway - Shirreff Ave.  
Subway - Sturgeon Falls  
Subway - Trout Lake Road  
Sword Management  
Syl's Neighbourhood Kitchen  
Talize  
TC Energy  
Telus - North Bay  
The Block Public House  
The Brick North Bay  
The Corporation of the City of North Bay  
The Erb Group of Companies  
The Flower Garden  
The Home Depot - North Bay  
The Labour Market Group  
The Lindsay Weld Centre for Children  
The PADDLE Program  
The Sisters of St. Joseph of Sault Ste. Marie  
The Skyline Group of Companies  
Tim Hortons - Algonquin Ave.  
Tim Hortons - North Bay  
Titanium Transportation Group Inc.  
TJX Companies - Homesense  
TNT Landscaping  
Tokyo Smoke  
Township of Bonfield  
Tranquil Care Inc.  
Trans Canada Safety  
Travelling Toes Skincare and Esthetics  
Boutique  
Tremblay Chev Buick Gmc  
Tremblay Chrysler Dodge Jeep Ram  
True North Cannabis Company  
True North Chevrolet Cadillac Ltd / Fix Auto  
North Bay  
True North Motor Sports  
Tulloch Engineering  
Under the Hood Automotive  
United Rentals of Canada Inc.  
Valois Motel & Restaurant  
Value Village  
Victorian Order of Nurses / VON  
Virgin Plus  
Vista Radio Ltd  
Voyager Aviation Corp  
Voyageo  
Wacky Wings  
Walmart - North Bay  
West 49  
West Nipissing Child Care Corporation  
West Nipissing General Hospital  
WhisBay Traders Ltd.  
Wine Rack - Your Independent Grocer  
Workplace Safety and Insurance Board (WSIB)  
Workplace Safety North  
YM Inc. - Suzy Shier  
YMCA of Northeastern Ontario



## PARRY SOUND DISTRICT

1886 Lake House Bistro  
Algonquin Fitness and Massage Centre  
All-Risks Insurance Brokers Limited  
Almaguin Highlands Community Living  
Almex Group  
Aramark Canada Ltd.  
Arborworks  
Barburrito Parry Sound  
Ben's Pharmacy  
Best Value Inn & Suites  
Bowes Dental Centre  
Bowman Landscaping & Excavation  
Burger King - Parry Sound  
Campbell Painting  
Canadian Mental Health Association  
Canadian Mental Health Association  
- Muskoka Parry Sound Branch

CarePartners  
CIBC - Parry Sound  
Clear Springs Golf Course  
Community Living Parry Sound  
Conseil scolaire public du Nord-Est de l'Ontario  
Contact North (Parry Sound)  
Country Haven Acres Residential Services Inc  
Culligan 507ON  
Dairy Queen - Parry Sound  
Dawson Dental - Callander Bay Dental  
DBL Air Conditioning and Heating  
Di Salvo's Bella Cucina and Family Style Meals  
District of Parry Sound Social Services  
Administration Board  
Eastholme Home for the Aged  
Edgewater Park Lodge  
Fireplace and Leisure Centre  
Gardens of Parry Sound Retirement Residence  
Georgian Bay Travel Center  
Gilroys Tire Sales & Service  
Grand Tappattoo Resort  
Hands TheFamilyHelpNetwork.ca  
- Parry Sound  
Harvey's Parry Sound  
Integrated Solutions  
Jolly Roger Inn & Resort  
Jolly Roger Restaurant & Bar  
JTS Buds - Callander  
Lifemark Health

Little Gardens  
Log Cabin Inn & Catering  
Mac Lang  
Marshall Black Carpentry  
McDonald's (Parry Sound)  
Near North District School Board  
Nijjaansinaanik Child and Family Services  
- Parry Sound Area  
No Frills - Stacie and Troy's  
North Stone Electrical  
One Kids Place Children's Medical Treatment  
Center of North East Ontario  
Osprey Links Ltd.  
Parry Sound Chevrolet Buick GMC  
Parry Sound Friendship Centre  
Parry Sound Home Hardware  
Parry Sound Ready Mix  
PatternStone Inc.  
Powassan & Area Family Health Team  
RONA - Parry Sound  
Royal Bank of Canada - Sundridge  
Scotiabank - Parry Sound  
SNDL  
Sobeys - Parry Sound  
Stroma Automation Solutions Inc.  
Subway - Burk's Falls  
Subway - Parry Sound  
The Friends  
The Home Depot - Parry Sound

Thornton Hardscape Inc.  
Tim Hortons - Parry Sound  
Town of Parry Sound  
Township of the Archipelago  
Trestle Brewing Company Limited  
Upton Developments  
Victoria Order Of Nurses  
W. John Fraser Lumber Ltd.  
Walmart - Parry Sound  
Walmart Canada  
West Parry Sound Community  
Support Services  
West Parry Sound Health Centre  
Wylaw Professional Corporation  
YMCA of Simcoe/Muskoka



## WHAT IS THE LMG MONTHLY JOBS REPORT?

This Jobs Report is a monthly publication produced by the Labour Market Group.

Each month we compile this report based on our job portal [readysethired.ca](https://readysethired.ca).

**Readysethired.ca** is an online job portal that provides and collects real time job postings within the districts of Nipissing and Parry Sound. These postings are updated daily and provide job seekers with a one stop shop for local current employment opportunities.

**FOR MORE INFORMATION & FURTHER DETAILS ABOUT LOCAL JOBS, PLEASE CONTACT :**

The Labour Market Group  
[readysethired.ca](https://readysethired.ca)  
[info@thelabourmarketgroup.ca](mailto:info@thelabourmarketgroup.ca)



**The Labour Market Group**  
Guiding partners to workforce solutions.





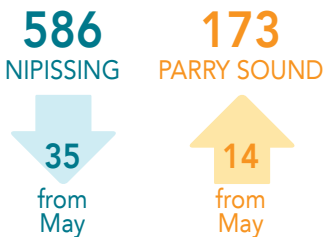
## IN THIS EDITION

IMPACT OF THE AGING POPULATION ON THE LABOUR WORKFORCE

WORKFORCE DEVELOPMENT PROJECT - MUNICIPAL EMPLOYEE SURVEY

### JOBS REPORT JUNE 2024

TOTAL NUMBER OF JOB POSTINGS



TOP INDUSTRY WITH VACANCIES

**NIPISSING**  
Health Care & Social Assistance (26.5%)

**PARRY SOUND**  
Health Care & Social Assistance (37.6%)

To view the full report, visit our website [www.thelabourmarketgroup.ca](http://www.thelabourmarketgroup.ca)  
[readysethired.ca](http://readysethired.ca)

Questions or concerns? Feel free to contact us at [info@thelabourmarketgroup.ca](mailto:info@thelabourmarketgroup.ca)



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150 First Ave. West  
Suite 103, North Bay, ON  
P1B 3B9

The Labour Market Group is funded by:



## IMPACT OF THE AGING POPULATION ON THE LABOUR WORKFORCE

In the Northeastern region an important number of workers in many occupations become eligible to retire between 2021 and 2031.

**464,365**

TOTAL LABOUR FORCE 15+ in the NE region, 2021

**233,955**

EMPLOYED LABOUR FORCE 15+ in the NE region, 2021



**59,685 (25.5%)**

EMPLOYED LABOUR FORCE 15+ who will reach 65 between 2016 and 2036



### THE POTENTIAL NUMBER OF RETIREMENTS BY FIVE YEAR INCREMENTS

OCCUPATION (NOC)	Total Employed 2021		Potential Retirements 2021-2026		Potential Retirements 2026-2031		Total 2021-2031	
	#	%	#	%	#	%	#	%
0 - Legislative and senior management	2,050	26.3	540	19	390	19	930	45.4
1 - Business, finance and administration	35,755	15.7	5,600	14.8	5,290	14.8	10,890	30.5
2 - Natural and Applied Sciences and related	13,960	11	1,540	10.3	1,445	10.3	2,985	21.4
3 - Health	23,690	9.7	2,290	10.2	2,425	10.2	4,715	19.9
4 - Education, law and social, community and government	32,370	10.1	3,280	9.9	3,190	9.9	6,470	20
5 - Arts, culture, sports and recreation	3,745	13.5	505	10.7	400	10.7	905	24.2
6 - Sales and service	53,985	3	7,645	11.4	6,145	11.4	7,790	14.4
7 - Trades, transport and equipment operators and related	47,845	15.9	7,610	12.7	6,075	12.7	13,685	28.6
8 - Natural resources, agriculture, and related production	12,020	13.9	1,675	10.6	1,270	10.6	2,945	24.5
9 - Manufacturing and utilities	8,535	13.6	1,165	14	1,195	14	2,360	27.7
<b>TOTAL</b>	<b>233,955</b>	<b>13.6</b>	<b>31,855</b>	<b>11.9</b>	<b>27,830</b>	<b>11.9</b>	<b>59,685</b>	<b>25.5</b>

Source: Statistics Canada, Association of Municipalities of Ontario

## DEMOGRAPHIC CHANGES IN NORTHEASTERN ONTARIO

### MORE FROM THE APRIL JOBS REPORT:

#### TOP OCCUPATIONS

#### NIPISSING

Sales & Services (22%)

Education, Law & Social, Community & Gov (20.5%)

Business, Finance & Administration (14.7%)

#### PARRY SOUND

Sales & Services (30.6%)

Education, Law & Social, Community & Gov (27.2%)

Health (20.2%)

To view the full report, visit our website [www.thelabourmarketgroup.ca](http://www.thelabourmarketgroup.ca)  
[readysethired.ca](http://readysethired.ca)

2021  
TOTAL POPULATION  
Northeast Region

**557,215**

TOTAL CHANGE  
2011-2021

**+1.1%**  
**(+6,070)**

2031  
FORECAST  
Northeast Region

**625,820**

TOTAL CHANGE  
2021-2031

**+12.3%**  
**(+68,605)**



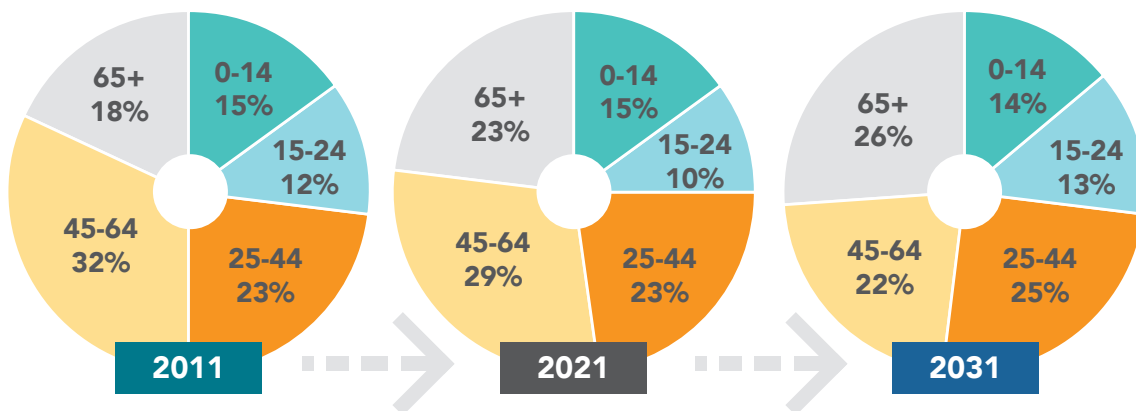
IN 2011: There were 3 working aged people per 1 senior person.



IN 2021: There were 3 working aged people per 1 senior person.



IN 2031: There will be 2 working aged people per 1 senior person.



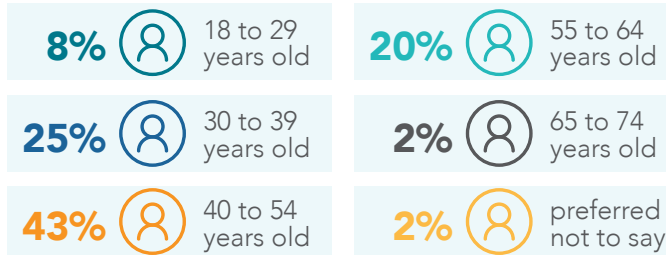
Charts show percentages for each age group.



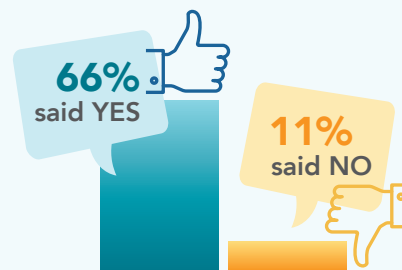
## WORKFORCE DEVELOPMENT PROJECT – MUNICIPAL EMPLOYEE SURVEY

The Association of Municipalities of Ontario (AMO) embarked on a **multi-year Municipal Workforce Development Initiative to better understand and address the municipal sector's workforce needs now and in the future.** Nearly 2,400 municipal employees in Ontario voluntarily took the survey.

### Who completed the survey? Age breakdown



When asked if they see themselves **working at their current municipality in two years**, respondents...



Of the people that said "NO", many cited **retirement as the reason why.**

Questions or concerns?  
Feel free to contact us at [info@thelabourmarketgroup.ca](mailto:info@thelabourmarketgroup.ca)



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150 First Ave. West  
Suite 103, North Bay, ON  
P1B 3B9

The Labour Market Group is funded by:



Source: Statistics Canada, Association of Municipalities of Ontario

[www.thelabourmarketgroup.ca](http://www.thelabourmarketgroup.ca)

### SYSTEM OVERVIEW

April 1<sup>st</sup> to June 30<sup>th</sup>, 2024

### OPERATIONAL HIGHLIGHTS

---

#### *Drinking Water System*

- The water treatment system operated well during the second quarter.

#### *Wastewater Treatment*

- The wastewater treatment system performed well during the second quarter.
- McKenzie Sewage Lift Station (SLS) pump has been rebuilt.
- Brush fire burned within 100' of the lagoons. Fire was extinguished.

### CAPITAL PLAN PROGRESS

---

#### *Drinking Water System*

- Repaired the 2" waterline in the water treatment plant that sprung a leak.
- New ultra-violet transmittance (UVT) analyzer ordered.

#### *Wastewater Treatment*

- N/A

### ASSET MANAGEMENT

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See Appendix A - Work Order summary for water treatment plant (WTP)

See Appendix B - Work Order summary for wastewater treatment lagoon (WWTL)

### CALL-OUT SUMMARY

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See Appendix C – Call-out Report for WTP

See Appendix D – Call-out Report for WWTL

### REGULATORY

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- All drinking water samples required under O. Regulation 170/03 were collected and tested in the second quarter of 2024 and all results fell within regulatory limits.
- Winter term lead, pH and alkalinity sampling completed April 10, 2024.
- Quarterly trihalomethanes (THM), haloacetic acids (HAA), Nitrate and Nitrite sampling completed April 10, 2024.
- Off-site external S1 audit completed June 11, 2024, there was one (1) OFI identified and considered.
- No Ministry of the Environment, Conservation and Parks (MECP) or Ministry of Labour (MOL) inspections conducted this quarter.
- All required sewage samples required under the system’s ECA collected and tested in the second quarter of 2024 with one exception, see below.
- Flow meter verification completed.
- Completed OCWA’s Integrated Systems Audit (ISA) for the Wastewater Treatment System on April 17. No findings identified.
- Total phosphorus was over the monthly ECA limit of 2.50 mg/L for the month of June 2024, with a final monthly average of 2.54 mg/L. ECA exceedance reported to MECP SAC and local MECP inspector. Alum was periodically being increased during the month; however, during further troubleshooting on July 10 both alum pumps failed. New Alum pump installed July 10 to restore alum. Owner approved purchase of two new alum pumps.

### INCIDENTS AND COMPLAINTS

---

#### *Mattawa Drinking Water System*

<b>Incident</b>	N/A
<b>Date</b>	
<b>Details</b>	

#### *Mattawa Wastewater System*

<b>Incident</b>	N/A
<b>Date</b>	
<b>Details</b>	

### HEALTH AND SAFETY

---

- Staff training completed on Hoisting and Rigging.
- Staff training completed on FEP Binder.
- Staff training completed on Seasonal Environmental Hazards (Summer).

### **MATTAWA DRINKING WATER SYSTEM PERFORMANCE**

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See Appendix E – Performance Assessment Report Water

### **MATTAWA WASTEWATER TREATMENT LAGOON – WASTEWATER FLOW SUMMARY**

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See Appendix F – Performance Assessment Report Wastewater



### **Appendix A - Work Order Summary for WTP**

## Workorder Summary Report

 Report Start Date: Apr 1, 2024 12:00 AM  
 Report End Date: Jun 30, 2024 11:59 PM  
 Location: 1517\*  
 Work Order Type: CAP,CORR,OPER,PM  
 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
<a href="#">3878076</a>	0000328760	GENERATOR ELECTRIC DIESEL	1517, Mattawa DWS	PM	Refurbish/ Replace/Repair	1	MONTHS	Generator Monthly Test (1m) 1517	COMP	4/1/24 12:00 AM	7/22/24 09:08 AM	7/22/24 09:08 AM	
<a href="#">3878079</a>			1517, Mattawa DWS	PM	Calibration	1	MONTHS	UVR Reference Sensor check (UV#1) (1m / 1y) 1517	COMP	4/1/24 12:00 AM	7/26/24 07:39 AM	7/26/24 07:39 AM	UVR Reference Sensor check (UV#1) (1m / 1y) 1517 - UV Reference Check completed. UV Passed no issues
<a href="#">3878082</a>			1517, Mattawa DWS	PM	Calibration	1	MONTHS	UVR Reference Sensor check (UV#2) (1m / 1y) 1517	COMP	4/1/24 12:00 AM	7/26/24 07:39 AM	7/26/24 07:39 AM	UVR Reference Sensor check (UV#2) (1m / 1y) 1517 - UV Reference Check completed. UV Passed no issues
<a href="#">3878085</a>	0000349404	ANALYZER UV REFERENCE #1	1517, Mattawa DWS	PM	Calibration	0		0000349404 ANALYZER UV REFERENCE #1	COMP	4/1/24 12:00 AM	7/26/24 07:39 AM	7/26/24 07:39 AM	
<a href="#">3878088</a>	0000349405	ANALYZER UV REFERENCE #2	1517, Mattawa DWS	PM	Calibration	0		0000349405 ANALYZER UV REFERENCE #2	COMP	4/1/24 12:00 AM	7/26/24 07:39 AM	7/26/24 07:39 AM	
<a href="#">3878091</a>	0000349406	ANALYZER UV #2 DUTY #1	1517, Mattawa DWS	PM	Calibration	0		0000349406 ANALYZER UV #2 DUTY #1	COMP	4/1/24 12:00 AM	7/26/24 07:39 AM	7/26/24 07:39 AM	
<a href="#">3878094</a>	0000349408	ANALYZER UV #2 DUTY #2	1517, Mattawa DWS	PM	Calibration	0		0000349408 ANALYZER UV #2 DUTY #2	COMP	4/1/24 12:00 AM	7/26/24 07:39 AM	7/26/24 07:39 AM	
<a href="#">3878170</a>			1517, Mattawa DWS	PM	Inspection	3	MONTHS	Replace UV Air Filters 1517	COMP	4/1/24 12:00 AM	7/26/24 07:44 AM	7/26/24 07:44 AM	
<a href="#">3878178</a>	0000328767	ANALYZER UV PORTABLE	1517, Mattawa DWS	PM	Inspection	1	MONTHS	UVT Analyzer calibration to yellow box (1m) 1517	COMP	4/1/24 12:00 AM	7/26/24 07:46 AM	7/26/24 07:46 AM	UVT Analyzer calibration to yellow box (1m) 1517 - Optiview - 99.9% Yellow Box - 99.6%  all ok no calibration required
<a href="#">3878199</a>			1517, Mattawa DWS	PM	Inspection	1	MONTHS	Critical Alarm Dialer Route (1m) - 1517	COMP	4/1/24 12:00 AM	7/17/24 09:45 AM	7/17/24 09:45 AM	
<a href="#">3878208</a>			1517, Mattawa DWS	PM	Health and Safety	1	MONTHS	Health And Safety Inspection (1m) 1517	COMP	4/1/24 12:00 AM	7/17/24 09:46 AM	7/17/24 09:46 AM	
<a href="#">3878221</a>	0000328800	TANK STORAGE SODIUM HYPO	1517, Mattawa DWS	PM	Refurbish/ Replace/Repair	1	YEARS	Tank Holding Sodium Hypo Inspection/Maintenance (1y) 1517	COMP	4/1/24 12:00 AM	7/17/24 09:47 AM	7/17/24 09:47 AM	
<a href="#">3878225</a>	0000328758	VALVE REGULATING	1517, Mattawa DWS	PM	Inspection	1	MONTHS	Valve Regulating Inspection (1m) 1517	COMP	4/1/24 12:00 AM	7/22/24 09:01 AM	7/22/24 09:01 AM	

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 Report End Date: Jun 30, 2024 11:59 PM  
 Location: 1517\*  
 Work Order Type: CAP,CORR,OPER,PM  
 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
<a href="#">3878426</a>			1517, Mattawa DWS	PM	Calibration	1	MONTHS	Analyzer Chlorine Inspection/ Service (1m) 1517	COMP	4/1/24 12:00 AM	7/22/24 09:07 AM	7/22/24 09:07 AM	
<a href="#">3901848</a>	0000328804	ANALYZER CHLORINE / PH AIT 102	1517, Mattawa DWS	PM	Inspection	3	MONTHS	PH Analyzer Calibration (3m) 1517	COMP	4/15/24 12:00 AM	7/26/24 07:59 AM	7/26/24 07:59 AM	PH Analyzer Calibration (3m) 1517 - PH analyzer checked against standards, all ok at this time, no issues found
<a href="#">3901851</a>			1517, Mattawa DWS	PM	Inspection	3	MONTHS	PH Analyzer Calibration (POE) (3m) 1517	COMP	4/15/24 12:00 AM	7/26/24 07:59 AM	7/26/24 07:59 AM	PH Analyzer Calibration (POE) (3m) 1517 - PH analyzer checked against standards, all OK
<a href="#">3928938</a>	0000328787	ANALYZER UV TRANSMITTANCE	1517, Mattawa DWS	PM	Refurbish/ Replace/Repair	3	MONTHS	UV Transmitter Optiview calibration (3m) 1517	COMP	5/1/24 12:00 AM	7/26/24 07:44 AM	7/26/24 07:44 AM	UV Transmitter Optiview calibration (3m) 1517 - Opotiview was compared to yellow box analyzer. Op- 100% Yellow-99.9% all OK
<a href="#">3928949</a>	0000328760	GENERATOR ELECTRIC DIESEL	1517, Mattawa DWS	PM	Refurbish/ Replace/Repair	1	MONTHS	Generator Monthly Test (1m) 1517	COMP	5/1/24 12:00 AM	7/26/24 07:48 AM	7/26/24 07:48 AM	Generator Monthly Test (1m) 1517 - Monthly generator test completed, no issues found.
<a href="#">3928952</a>			1517, Mattawa DWS	PM	Calibration	1	MONTHS	UVR Reference Sensor check (UV#1) (1m / 1y) 1517	COMP	5/1/24 12:00 AM	7/26/24 07:40 AM	7/26/24 07:40 AM	UVR Reference Sensor check (UV#1) (1m / 1y) 1517 - UVR Reference Sensor check completed, UV passed, no issues found at this time
<a href="#">3928955</a>			1517, Mattawa DWS	PM	Calibration	1	MONTHS	UVR Reference Sensor check (UV#2) (1m / 1y) 1517	COMP	5/1/24 12:00 AM	7/26/24 07:41 AM	7/26/24 07:41 AM	UVR Reference Sensor check (UV#2) (1m / 1y) 1517 - UVR Reference Sensor check completed, UV passed, no issues found at this time
<a href="#">3928958</a>	0000349404	ANALYZER UV REFERENCE #1	1517, Mattawa DWS	PM	Calibration	0		0000349404 ANALYZER UV REFERENCE #1	COMP	5/1/24 12:00 AM	7/26/24 07:41 AM	7/26/24 07:41 AM	
<a href="#">3928961</a>	0000349405	ANALYZER UV REFERENCE #2	1517, Mattawa DWS	PM	Calibration	0		0000349405 ANALYZER UV REFERENCE #2	COMP	5/1/24 12:00 AM	7/26/24 07:41 AM	7/26/24 07:41 AM	
<a href="#">3928964</a>	0000349406	ANALYZER UV #2 DUTY #1	1517, Mattawa DWS	PM	Calibration	0		0000349406 ANALYZER UV #2 DUTY #1	COMP	5/1/24 12:00 AM	7/26/24 07:41 AM	7/26/24 07:41 AM	
<a href="#">3928967</a>	0000349408	ANALYZER UV #2 DUTY #2	1517, Mattawa DWS	PM	Calibration	0		0000349408 ANALYZER UV #2 DUTY #2	COMP	5/1/24 12:00 AM	7/26/24 07:41 AM	7/26/24 07:41 AM	



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Report Start Date: Apr 1, 2024 12:00 AM

Report End Date: Jun 30, 2024 11:59 PM

Location: 1517\*

Work Order Type: CAP,CORR,OPER,PM

Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
<a href="#">3929023</a>	0000328767	ANALYZER UV PORTABLE	1517, Mattawa DWS	PM	Inspection	1	MONTHS	UVT Analyzer calibration to yellow box (1m) 1517	COMP	5/1/24 12:00 AM	7/26/24 07:58 AM	7/26/24 07:58 AM	UVT Analyzer calibration to yellow box (1m) 1517 - Optiview checked against Yellow box, all ok, no calibration required at this time
<a href="#">3929046</a>			1517, Mattawa DWS	PM	Inspection	1	MONTHS	Critical Alarm Dialer Route (1m) - 1517	COMP	5/1/24 12:00 AM	7/26/24 07:57 AM	7/26/24 07:57 AM	Critical Alarm Dialer Route (1m) - 1517 - Alarm dialer checked with Generator test, all ok at this time
<a href="#">3929055</a>			1517, Mattawa DWS	PM	Health and Safety	1	MONTHS	Health And Safety Inspection (1m) 1517	COMP	5/1/24 12:00 AM	7/15/24 09:23 AM	7/15/24 09:23 AM	
<a href="#">3929068</a>	0000328758	VALVE REGULATING	1517, Mattawa DWS	PM	Inspection	1	MONTHS	Valve Regulating Inspection (1m) 1517	COMP	5/1/24 12:00 AM	7/22/24 09:02 AM	7/22/24 09:02 AM	
<a href="#">3929218</a>			1517, Mattawa DWS	PM	Calibration	1	MONTHS	Analyzer Chlorine Inspection/ Service (1m) 1517	COMP	5/1/24 12:00 AM	7/22/24 09:06 AM	7/22/24 09:06 AM	

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				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
<a href="#">3946812</a>			1517, Mattawa DWS	CORR	Refurbish/Replace/Repair	0		Water leak on 2" distribution supply at WTP -1517	COMP		5/22/24 02:04 PM	5/22/24 02:04 PM	Water leak on 2" distribution supply at WTP -1517 - Rochefort performed emergency repair May 2, 2024. Water leak on 2" distribution supply at WTP -1517 - TROUBLESHOOT. ISOLATED LINE AND DRAINED PRESSURE. CUT OUT OLD COPPER PIPE AND FITTINGS. INSTALLED NEW PIPE AND FITTINGS. ALSO INSTALLED A NEW VALVE AS THE EXISTING ONE DID NOT FULLY CLOSE. TURNED ON WATER AND CHECKED FOR LEAKS.  1.00 LLC 2 BRS PRESS FP BALL VALVE WTR 1.00 LLC 2" P X MPT BZ ADAPTER 1.00 2"X90D P COP ELBOW 1.00 2" P COP COUPLING W/ STOP 1.00 2 X 1/2" C-C-C WROT TEE PRESSURE 8.00 FT - 2 TYPE L HARD COPPER PIPE
<a href="#">3951412</a>			1517, Mattawa DWS	CAP	Refurbish/Replace/Repair	0		Mattawa Trojan Optiview Replacement	COMP		7/26/24 08:02 AM	7/26/24 08:02 AM	Mattawa Trojan Optiview Replacement - Replace obsolete Optiview with new like-for-like 3rd generation Trojan Optiview UVT analyzer. Mattawa Trojan Optiview Replacement - New Optiview Unit was installed and commisioned on July 22/24bt Trojan Tech, all OK. New unit is operational and working Good

## Workorder Summary Report

 Report Start Date: Apr 1, 2024 12:00 AM  
 Report End Date: Jun 30, 2024 11:59 PM  
 Location: 1517\*  
 Work Order Type: CAP,CORR,OPER,PM  
 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finish	WorkLog Detail
<a href="#">3952520</a>	0000349411	UV LIGHT REACTOR #1	1517, Mattawa DWS	CORR	Refurbish/ Replace/Repair	0		Replacement Cooling Water Solenoid Valve for UV 1- 1517	COMP		6/3/24 09:42 AM	6/3/24 09:42 AM	Replacement Cooling Water Solenoid Valve for UV 1- 1517 - Order placed for replacement Solenoid valve on 05/28/24. As per quote #2002115821 Order Details - EMCO Product X00826953 8221G7-120AC 1 SOLENOID VALVE
<a href="#">3978580</a>	0000328760	GENERATOR ELECTRIC DIESEL	1517, Mattawa DWS	PM	Refurbish/ Replace/Repair	1	MONTHS	Generator Monthly Test (1m) 1517	COMP	6/1/24 12:00 AM	7/26/24 07:49 AM	7/26/24 07:49 AM	Generator Monthly Test (1m) 1517 - Monthly generator test completed, no issues found.
<a href="#">3978583</a>			1517, Mattawa DWS	PM	Calibration	1	MONTHS	UVR Reference Sensor check (UV#1) (1m / 1y) 1517	COMP	6/1/24 12:00 AM	7/26/24 07:41 AM	7/26/24 07:41 AM	UVR Reference Sensor check (UV#1) (1m / 1y) 1517 - UVR Reference Sensor check completed, UV passed, no issues found at this time
<a href="#">3978586</a>			1517, Mattawa DWS	PM	Calibration	1	MONTHS	UVR Reference Sensor check (UV#2) (1m / 1y) 1517	COMP	6/1/24 12:00 AM	7/26/24 07:42 AM	7/26/24 07:42 AM	UVR Reference Sensor check (UV#2) (1m / 1y) 1517 - UVR Reference Sensor check completed, UV passed, no issues found at this time
<a href="#">3978589</a>	0000349404	ANALYZER UV REFERENCE #1	1517, Mattawa DWS	PM	Calibration	0		0000349404 ANALYZER UV REFERENCE #1	COMP	6/1/24 12:00 AM	7/26/24 07:42 AM	7/26/24 07:42 AM	
<a href="#">3978592</a>	0000349405	ANALYZER UV REFERENCE #2	1517, Mattawa DWS	PM	Calibration	0		0000349405 ANALYZER UV REFERENCE #2	COMP	6/1/24 12:00 AM	7/26/24 07:42 AM	7/26/24 07:42 AM	
<a href="#">3978595</a>	0000349406	ANALYZER UV #2 DUTY #1	1517, Mattawa DWS	PM	Calibration	0		0000349406 ANALYZER UV #2 DUTY #1	COMP	6/1/24 12:00 AM	7/26/24 07:42 AM	7/26/24 07:42 AM	
<a href="#">3978598</a>	0000349408	ANALYZER UV #2 DUTY #2	1517, Mattawa DWS	PM	Calibration	0		0000349408 ANALYZER UV #2 DUTY #2	COMP	6/1/24 12:00 AM	7/26/24 07:42 AM	7/26/24 07:42 AM	
<a href="#">3978660</a>	0000328767	ANALYZER UV PORTABLE	1517, Mattawa DWS	PM	Inspection	1	MONTHS	UVT Analyzer calibration to yellow box (1m) 1517	COMP	6/1/24 12:00 AM	7/26/24 07:57 AM	7/26/24 07:57 AM	UVT Analyzer calibration to yellow box (1m) 1517 - Optiveiw-100% Yellow Box- 99.8%  all ok

## Workorder Summary Report

Report Start Date: Apr 1, 2024 12:00 AM

Report End Date: Jun 30, 2024 11:59 PM

Location: 1517\*

Work Order Type: CAP,CORR,OPER,PM

Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
<a href="#">3978681</a>			1517, Mattawa DWS	PM	Inspection	1	MONTHS	Critical Alarm Dialer Route (1m) - 1517	COMP	6/1/24 12:00 AM	7/26/24 08:05 AM	7/26/24 08:05 AM	Critical Alarm Dialer Route (1m) - 1517 - Alarm dialer is tested monthly with Generator test, all dialed out ok, no issues at this time
<a href="#">3978690</a>			1517, Mattawa DWS	PM	Health and Safety	1	MONTHS	Health And Safety Inspection (1m) 1517	COMP	6/1/24 12:00 AM	7/15/24 09:24 AM	7/15/24 09:24 AM	
<a href="#">3978703</a>	0000328758	VALVE REGULATING	1517, Mattawa DWS	PM	Inspection	1	MONTHS	Valve Regulating Inspection (1m) 1517	COMP	6/1/24 12:00 AM	7/22/24 09:03 AM	7/22/24 09:03 AM	
<a href="#">3978822</a>			1517, Mattawa DWS	PM	Calibration	1	MONTHS	Analyzer Chlorine Inspection/ Service (1m) 1517	COMP	6/1/24 12:00 AM	7/26/24 08:00 AM	7/26/24 08:00 AM	Analyzer Chlorine Inspection/ Service (1m) 1517 - Chlorine analyzer checked multiple times weekly against handheld unit, all oK at this time



### **Appendix B - Work Order Summary for WWTL**

## Workorder Summary Report

 Report Start Date: Apr 1, 2024 12:00 AM  
 Report End Date: Jun 30, 2024 11:59 PM  
 Location: 1541\*  
 Work Order Type: CAP,CORR,OPER,PM  
 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
<a href="#">3878069</a>	0000328854	UV LIGHT REACTOR SYSTEM	1541, Mattawa Wastewater System	PM	Inspection	6	MONTHS	UV Reactor service Spring (6m) 1541	COMP	4/1/24 12:00 AM	7/26/24 09:48 AM	7/26/24 09:48 AM	UV Reactor service Spring (6m) 1541 - UV bulbs were hosed down and checked, all ok. turtle found in the UV chamber, removed and put in the river.
<a href="#">3878239</a>			1541, Mattawa Wastewater System	PM	Inspection	1	MONTHS	Alarm Dialer Route (1m) - 1541	COMP	4/1/24 12:00 AM	7/22/24 09:10 AM	7/22/24 09:10 AM	
<a href="#">3878246</a>			1541, Mattawa Wastewater System	PM	Health and Safety	1	MONTHS	Health And Safety Inspection (1m) 1541	COMP	4/1/24 12:00 AM	7/15/24 09:31 AM	7/15/24 09:31 AM	
<a href="#">3878260</a>	0000328876	TANK STORAGE FUEL LAGOON	1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	YEARS	Tank Storage Fuel Diesel Lagoon Insp/Service (1y) 1541	COMP	4/1/24 12:00 AM	7/26/24 07:47 AM	7/26/24 07:47 AM	Tank Storage Fuel Diesel Lagoon Insp/Service (1y) 1541 - Fuel tank inspection complete, NO leaks or issues found at this time
<a href="#">3878268</a>	0000328903	TANK STORAGE FUEL LAGOON	1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	YEARS	Tank Storage Fuel Diesel Lagoon Insp/Service (1y) 1541	COMP	4/1/24 12:00 AM	7/26/24 07:47 AM	7/26/24 07:47 AM	Tank Storage Fuel Diesel Lagoon Insp/Service (1y) 1541 - Fuel tank inspection complete, NO leaks or issues found at this time
<a href="#">3878276</a>	0000328838	TANK STORAGE FUEL 601 MCKENZIE ST.	1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	YEARS	Tank Storage Fuel Diesel Mckenzie St. Insp/Service (1y) 1541	COMP	4/1/24 12:00 AM	7/26/24 07:48 AM	7/26/24 07:48 AM	Tank Storage Fuel Diesel Mckenzie St. Insp/Service (1y) 1541 -Fuel tank inspection complete, NO leaks or issues found at this time
<a href="#">3882962</a>			1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Pump Submersible Group Inspection (1m) 1541	COMP	4/1/24 12:00 AM	7/22/24 09:11 AM	7/22/24 09:11 AM	
<a href="#">3902294</a>	0000328888	TANK STORAGE ALUM	1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Tank Alum Inspection (1m) - 1541	COMP	4/16/24 12:00 AM	7/15/24 09:32 AM	7/15/24 09:32 AM	
<a href="#">3904041</a>			1541, Mattawa Wastewater System	OPER	Refurbish/ Replace/Repair	0		Pressure washer for Sewage pumps and UV lights	CLOSE		4/28/24 06:26 PM	4/28/24 06:26 PM	Pressure washer for Sewage pumps and UV lights - Pressure washer for cleaning off pumps before mntce and for cleaning STP uv lights before maintenance
<a href="#">3929088</a>			1541, Mattawa Wastewater System	PM	Inspection	1	MONTHS	Alarm Dialer Route (1m) - 1541	COMP	5/1/24 12:00 AM	7/22/24 09:11 AM	7/22/24 09:11 AM	
<a href="#">3929095</a>			1541, Mattawa Wastewater System	PM	Health and Safety	1	MONTHS	Health And Safety Inspection (1m) 1541	COMP	5/1/24 12:00 AM	7/15/24 09:26 AM	7/15/24 09:26 AM	

## Workorder Summary Report

 Report Start Date: Apr 1, 2024 12:00 AM  
 Report End Date: Jun 30, 2024 11:59 PM  
 Location: 1541\*  
 Work Order Type: CAP,CORR,OPER,PM  
 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
<a href="#">3929106</a>	0000328912	TANK PROCESS WET WELL 300 MATTAWAN ST.	1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	YEARS	Tank Wet well 300 Mattawan St. Insp/Service (1y) - 1541	COMP	5/1/24 12:00 AM	7/26/24 07:52 AM	7/26/24 07:52 AM	Tank Wet well 300 Mattawan St. Insp/Service (1y) - 1541 - Wet well inspections completed on a weekly basis, currently no issues found with structure.
<a href="#">3929115</a>	0000328922	TANK PROCESS WET WELL 101 BISSETT ST.	1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	YEARS	Tank Wet well 101 Bissett St. Insp/ Service (1y) - 1541	COMP	5/1/24 12:00 AM	7/26/24 07:52 AM	7/26/24 07:52 AM	Tank Wet well 101 Bissett St. Insp/ Service (1y) - 1541 - Wet well inspections completed on a weekly basis, currently no issues found with structure.
<a href="#">3929124</a>	0000328919	TANK PROCESS WET WELL 200 BROOK ST.	1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	YEARS	Tank Wet well 200 Brook St. Insp/ Service (1y) - 1541	COMP	5/1/24 12:00 AM	7/26/24 07:53 AM	7/26/24 07:53 AM	Tank Wet well 200 Brook St. Insp/ Service (1y) - 1541 - Wet well inspections completed on a weekly basis, currently no issues found with structure.
<a href="#">3929136</a>	0000328916	TANK PROCESS WET WELL 300 LOUIS ST.	1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	YEARS	Tank Wet well 300 Louis St. Insp/ Service (1y) - 1541	COMP	5/1/24 12:00 AM	7/26/24 07:53 AM	7/26/24 07:53 AM	Tank Wet well 300 Louis St. Insp/ Service (1y) - 1541 - Wet well inspections completed on a weekly basis, currently no issues found with structure.
<a href="#">3929145</a>	0000328832	TANK PROCESS WET WELL 451 BISSETT ST.	1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	YEARS	Tank Wet well 451 Bissett St. Insp/ Service (1y) - 1541	COMP	5/1/24 12:00 AM	7/26/24 07:53 AM	7/26/24 07:53 AM	Tank Wet well 451 Bissett St. Insp/ Service (1y) - 1541 - Wet well inspections completed on a weekly basis, currently no issues found with structure.
<a href="#">3929162</a>	0000328850	TANK PROCESS WET WELL 601 MCKENZIE ST.	1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	YEARS	Tank Wet well 601 Mckenzie St. Insp/Service (1y) - 1541	COMP	5/1/24 12:00 AM	7/26/24 07:54 AM	7/26/24 07:54 AM	Tank Wet well 601 Mckenzie St. Insp/Service (1y) - 1541 - Wet well inspection completed weekly, no issues found with structure at this time
<a href="#">3929171</a>	0000328897	TANK PROCESS WET WELL 1101 BISSETT ST.	1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	YEARS	Tank Wet well 1101 Bissett St. Insp/ Service (1y) - 1541	COMP	5/1/24 12:00 AM	7/26/24 07:55 AM	7/26/24 07:55 AM	Tank Wet well 1101 Bissett St. Insp/ Service (1y) - 1541 - Wet well inspection completed weekly, no issues found with structure at this time
<a href="#">3932563</a>			1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Pump Submersible Group Inspection (1m) 1541	COMP	5/1/24 12:00 AM	7/15/24 09:35 AM	7/15/24 09:35 AM	
<a href="#">3950237</a>	0000328888	TANK STORAGE ALUM	1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Tank Alum Inspection (1m) - 1541	COMP	5/16/24 12:00 AM	7/15/24 09:29 AM	7/15/24 09:29 AM	

## Workorder Summary Report

 Report Start Date: Apr 1, 2024 12:00 AM  
 Report End Date: Jun 30, 2024 11:59 PM  
 Location: 1541\*  
 Work Order Type: CAP,CORR,OPER,PM  
 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
<a href="#">3978708</a>	0000328859	ANALYZER GAS BUMP TEST	1541, Mattawa Wastewater System	PM	Calibration	6	MONTHS	Analyzer Gas C02 (6m) 1541	COMP	6/1/24 12:00 AM	7/26/24 08:04 AM	7/26/24 08:04 AM	- Handheld CO monitor is bump tested when used and calibrated as it fails bump test, all OK at this time
<a href="#">3978719</a>			1541, Mattawa Wastewater System	PM	Inspection	1	MONTHS	Alarm Dialer Route (1m) - 1541	COMP	6/1/24 12:00 AM	7/22/24 09:14 AM	7/22/24 09:14 AM	
<a href="#">3978726</a>			1541, Mattawa Wastewater System	PM	Health and Safety	1	MONTHS	Health And Safety Inspection (1m) 1541	COMP	6/1/24 12:00 AM	7/15/24 09:27 AM	7/15/24 09:27 AM	
<a href="#">3978737</a>			1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	YEARS	Tank Process Lagoon Cells Insp/ Service (1y) - 1541	COMP	6/1/24 12:00 AM	7/26/24 07:56 AM	7/26/24 07:56 AM	Tank Process Lagoon Cells Insp/ Service (1y) - 1541 - Lagoon cells checked with daily onsite, all OK, noo issues currently with cells
<a href="#">3978751</a>	0000328858	TANK STORAGE HOT WATER	1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	YEARS	Tank Hot Water Insp. (1y) - 1541	COMP	6/1/24 12:00 AM	7/22/24 09:15 AM	7/22/24 09:15 AM	
<a href="#">3982474</a>			1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Pump Submersible Group Inspection (1m) 1541	COMP	6/1/24 12:00 AM	7/22/24 09:13 AM	7/22/24 09:13 AM	
<a href="#">3999485</a>	0000328874	GENERATOR ELECTRIC DIESEL BACKUP POWER	1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Generator Monthly Test (1m) 1541	COMP	6/15/24 12:00 AM	7/26/24 07:49 AM	7/26/24 07:49 AM	Generator Monthly Test (1m) 1541 - Monthly generator test completed, no issues found.
<a href="#">3999488</a>	0000328842	GENERATOR ELECTRIC DIESEL 601 MCKENZIE ST.	1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Generator Monthly Test (1m) 1541	COMP	6/15/24 12:00 AM	7/26/24 07:50 AM	7/26/24 07:50 AM	Generator Monthly Test (1m) 1541 - Monthly generator test completed, no issues found.
<a href="#">3999491</a>	0000328901	GENERATOR ELECTRIC DIESEL	1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Generator Monthly Test (1m) 1541	COMP	6/15/24 12:00 AM	7/26/24 07:50 AM	7/26/24 07:50 AM	Generator Monthly Test (1m) 1541 - Monthly generator test completed, no issues found.
<a href="#">3999534</a>			1541, Mattawa Wastewater System	PM	Inspection	1	MONTHS	TPM Inspection/Maintenance (1m) 1541	COMP	6/15/24 12:00 AM	7/26/24 07:56 AM	7/26/24 07:56 AM	
<a href="#">3999702</a>	0000328888	TANK STORAGE ALUM	1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Tank Alum Inspection (1m) - 1541	COMP	6/16/24 12:00 AM	7/15/24 09:30 AM	7/15/24 09:30 AM	





### **Appendix C - Call-out Report for WTP**

## Workorder Summary Report

 Report Start Date: Apr 1, 2024 12:00 AM  
 Report End Date: Jun 30, 2024 11:59 PM  
 Location: 1517\*  
 Work Order Type: CALL,EMER  
 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
<a href="#">3900497</a>			1517, Mattawa DWS	CALL	Refurbish/Replace/Repair	0		PLC fail - Comm loss	CLOSE		4/6/24 07:15 PM	4/6/24 11:45 PM	PLC fail - Comm loss - Received alarm for reservoir communication loss. Logged in remotely to find alarm happened when reservoir was filling. P#1 running. - Switched duty to well pump #2 after 1 1/2 hours of runtime. - Communications still not restored by itself a few hours later, left for site visit to reset modem. Comms restored. Cleared all alarms and placed well pump duty's back to normal operation.
<a href="#">3952196</a>			1517, Mattawa DWS	CALL	Refurbish/Replace/Repair	0		High Chlorine Level-1517	COMP		5/25/24 02:45 AM	5/25/24 06:45 AM	- Arrived to find high level chlorine alarm active.  flushed system back through WTP. Switch to pump 1 as duty. Lowered chlorine pump stroke by 5%
<a href="#">3999051</a>			1517, Mattawa DWS	CALL	Refurbish/Replace/Repair	0		Low chlorine at WTP	COMP		6/5/24 10:15 PM	6/6/24 12:45 AM	Low chlorine at WTP - Received alarm at 2215 logged in remotely defined chlorine residual low, possible chlorine leak. Arrived on site at 2315 and noticed pole leak on chlorine line just before injector. Removed last 6 inches of chlorine line and reinstalled. Prime the pump until chlorine increased at the POE analyzer .

## Workorder Summary Report

Report Start Date: Apr 1, 2024 12:00 AM

Report End Date: Jun 30, 2024 11:59 PM

Location: 1517\*

Work Order Type: CALL,EMER

Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
<a href="#">4000825</a>			1517, Mattawa DWS	CALL	Refurbish/ Replace/Repair	0		Low Chlorine Mattawa DWS	COMP		6/20/24 09:05 PM	6/21/24 03:01 PM	Low Chlorine Mattawa DWS -Received low chlorine alarm at 2105, arrived on site at 2205. Primed chlorine system and noticed pin hole in tubing Near injection point. Replaced tubing and fittings. Primed new tubing and started up plant. Monitored POE chlorine to make sure it was maintaining.



### **Appendix D - Call-out Report for WWTL**

## Workorder Summary Report

 Report Start Date: Apr 1, 2024 12:00 AM  
 Report End Date: Jun 30, 2024 11:59 PM  
 Location: 1541\*  
 Work Order Type: CALL,EMER  
 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
<a href="#">3900500</a>			1541, Mattawa Wastewater System	CALL	Inspection	0		Brooke St power alarm	CLOSE		4/4/24 01:30 AM	4/4/24 03:45 AM	Brooke St power alarm - Received call for Brooke St alarm. Arrived on site and found lift station operating normally. Very stormy night, causing many power losses/ bumps.
<a href="#">3902352</a>			1541, Mattawa Wastewater System	CALL	Refurbish/ Replace/Repair	0		Pump 1 Fail 1101 Bissett-1541	COMP		4/15/24 02:30 AM	4/16/24 08:40 AM	Pump 1 Fail 1101 Bissett-1541 - Called for P1 fail, arrived found station in high level and p2 running, river levels high causing inflow. Reset P1, chamber pumped down but slowly.
<a href="#">3902353</a>			1541, Mattawa Wastewater System	CALL	Refurbish/ Replace/Repair	0		Pump 1 & 2 Fault 451 Bissett	COMP		4/9/24 04:45 PM	4/16/24 08:44 AM	Pump 1 & 2 Fault 451 Bissett - Called for p 1 & 2 fault at 451 Bissett, Wet well was just below the overflow but not overflowing. Pumps faulted, reset both pumps and all ok. Fault due to power bump.
<a href="#">3949142</a>			1541, Mattawa Wastewater System	CALL	Refurbish/ Replace/Repair	0		1101 Bissette St Lift Station Mattawa	COMP		5/8/24 08:50 PM	5/9/24 08:27 AM	1101 Bissette St Lift Station Mattawa -Received alarm at 2050, arrived on site at 2225. Checked pumps, both pumps were pumping. Checked wet well, sewage level under grate. Due to high flows.
<a href="#">3949641</a>			1541, Mattawa Wastewater System	CALL	Refurbish/ Replace/Repair	0		Makenzie street high level lift station Mattawa	COMP		5/12/24 09:50 PM	5/13/24 08:55 AM	Mackenzie street high level lift station Mattawa -Received high level alarm at 2150, arrived on site at 2300. Powered down panel and reset pump. Pump started and ran a few minutes. Pump tripped several times while pumping down pump station



**Appendix E - Performance Assessment Report Water**

**1517 MATTAWA DRINKING WATER SYSTEM 210001905**

4 / 2024      5/ 2024      6/ 2024      <--Total-->      <--Avg-->      <--Max-->      <--Min-->

**Flows**

Raw Flow: Monthly Total - RW1 - Well #1 (m³)	26,485.53	28,757.80	39,417.55	94,660.88			
Raw Flow: Monthly Total - RW2 - Well #2 (m³)	4,955.26	7,345.77	2,085.87	14,386.90			
Raw Flow: Monthly Avg - RW1 - Well #1 (m³)	882.85	927.67	1,313.92		1,041.48		
Raw Flow: Monthly Avg - RW2 - Well #2 (m³)	165.18	236.96	69.53		157.22		
Raw Flow: Monthly Max - RW1 - Well #1 (m³)	1,104.35	1,300.23	1,684.02			1,684.015	
Raw Flow: Monthly Max - RW2 - Well #2 (m³)	420.11	743.34	558.09			743.341	
Raw Flow: Monthly Total - RWT - Raw Water - Total (m³)	31,440.79	36,103.57	41,503.42	109,047.78			
Raw Flow: Monthly Avg - RWT - Raw Water - Total (m³)	1,048.03	1,164.63	1,383.45		1,198.70		
Raw Flow: Monthly Max - RWT - Raw Water - Total (m³)	1,414.61	1,461.44	1,871.41			1,871.412	

**Chemical Parameters**

Treated: Max Nitrite - TW - TW (mg/L)	< 0.003				<	< 0.003	<
Treated: Max Nitrate - TW - TW (mg/L)	1.580					1.580	
Distribution: Max THM - DW - DW (µg/l)	3.200					3.200	
Distribution: Max HAA - DW - DW (µg/l)	< 5.300				<	< 5.300	<

**Chlorine Residuals**

Treated: Min Free Cl2 Resid - TW - TW (mg/L)	0.258	0.346	0.167				0.167
Treated: Max Free Cl2 Resid - TW - TW (mg/L)	3.891	3.970	3.899			3.970	
Dist: Min Free Cl2 Resid - DW - DW (mg/L)	0.481	0.439	0.119				0.119
Dist: Max Free Cl2 Resid - DW - DW (mg/L)	2.948	3.500	2.099			3.500	

**Bacti Samples Collected**

Raw Bacti: # of samples - RW1 - Well #1	5	5	4	14			
Raw Bacti: # of samples - RW2 - Well #2	5	5	4	14			
Treated Bacti: # of samples - TW - TW	5	5	4	14			
Dist Bacti: # of samples - DW - DW	15	15	12	42			
Dist HPC: # of samples - DW - DW	6	9	4	19			
Treated Bacti: # of TC exceedances - TW - TW	0	0	0	0			
Treated Bacti: # of EC exceedances - TW - TW	0	0	0	0			

Dist Bacti: # of TC exceedances - DW - DW

Dist Bacti: # of EC exceedances - DW - DW

	0	0	0	0			
	0	0	0	0			





### **Appendix F - Performance Assessment Report Wastewater**

**1541 MATTAWA WASTEWATER TREATMENT FACILITY 110000436**

	4 / 2024	5/ 2024	6/ 2024	<--Total-->	<--Avg-->	<--Max-->
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**Flows**

Raw Flow: Total - Raw m³/d	34,749.99	23,192.86	20,540.73	78,483.59		
Raw Flow: Avg - Raw m³/d	1,158.33	748.16	684.69		862.46	
Raw Flow: Max - Raw m³/d	1,711.07	1,130.86	1,047.47			1,711.07
Raw Flow: Count - Raw m³/d	30.00	31.00	30.00	91.00		
Eff. Flow: Total - Eff m³/d	34,749.99	23,192.86	20,540.73	78,483.59		
Eff. Flow: Avg - Eff m³/d	1,158.33	748.16	684.69		862.46	
Eff. Flow: Max - Eff m³/d	1,711.07	1,130.86	1,047.47			1,711.07
Eff Flow: Count - Eff m³/d	30.00	31.00	30.00	91.00		

**Carbonaceous Biochemical Oxygen Demand: CBOD**

Eff: Avg cBOD5 - Eff mg/L	11.00	4.00	11.00		8.67	
Eff: # of samples of cBOD5 - Eff	1.00	1.00	1.00	3.00		
Loading: cBOD5 - Eff kg/d	12.742	2.993	7.532		7.47	12.74

**Biochemical Oxygen Demand: BOD5**

Raw: Avg BOD5 - Raw mg/L	91.00	174.00	145.00		136.67	174.00
Raw: # of samples of BOD5 - Raw	1.00	1.00	1.00	3.00		
Eff: Avg BOD5 - Eff mg/L	14.00	6.00	16.00		42.33	16.00
Eff: # of samples of BOD5 - Eff	1.00	1.00	1.00	3.00		
Loading: BOD5 - Eff kg/d	16.217	4.489	10.955		36.51	16.22
Percent Removal: BOD5 - Raw %	0.00	0.00	0.00		0.00	

**Total Suspended Solids: TSS**

Raw: Avg TSS - Raw mg/L	103.00	116.00	170.00		129.67	170.00
Raw: # of samples of TSS - Raw	1.00	1.00	1.00	3.00		
Eff: Avg TSS - Eff mg/L	23.30	2.27	23.20		50.59	23.30
Eff: # of samples of TSS - Eff	1.00	1.00	1.00	3.00		
Loading: TSS - Eff kg/d	26.989	1.698	15.885		43.63	26.99
Percent Removal: TSS - Raw %	0.00	0.00	0.00		0.00	

**Total Phosphorus: TP**

Raw: Avg TP - Raw mg/L	1.66	4.67	2.23		2.85	4.67
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Raw: # of samples of TP - Raw

	1.00		1.00		1.00		3.00		
Eff: Avg TP - Eff mg/L	1.86		1.92		2.54			2.21	2.54
Eff: # of samples of TP - Eff	5.00		4.00		4.00		13.00		
Loading: TP - Eff kg/d	2.154		1.435		1.737			1.91	2.15
Percent Removal: TP - Raw %	0.00		0.00		0.00			0.00	

### Nitrogen Series

Eff: Avg TAN - Eff mg/L

	11.94		12.60		18.48			14.15	18.48
Eff: Avg NO3-N - Eff mg/L	0.14		0.08		0.09			0.10	0.14
Eff: # of samples of NO3-N - Eff	1.00		1.00		1.00		3.00		
Eff: Avg NO2-N - Eff mg/L	0.03	<	0.00		0.06			0.03	0.06
Eff: # of samples of NO2-N - Eff	1.00		1.00		1.00		3.00		



## INFORMATION REPORT

PREPARED FOR: MAYOR BÉLANGER AND MEMBERS OF COUNCIL

PREPARED BY: PAUL LAPERRIERE, INTERIM CAO/TREASURER

TITLE: GENERAL UPDATES

DATE: MONDAY AUGUST 12, 2024

REPORT NO: 24-42R

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### **BACKGROUND**

This is a periodic update on various on-going matters.

### **ANALYSIS & DISCUSSION**

#### **i) Mattawan Street Reconstruction**

Other than the paving, the work on this project is essentially completed. The only cost addition to the project was the replacement of a culvert at Poplar Street which was not included in the project cost as it had appeared that the culvert did not need replacement. Cost is well within the MDRA funding envelope.

#### **ii) Dorion Road Reconstruction**

This project got underway July 8, 2024 and is progressing well. Project is at the blasting stage.

#### **iii) Library**

The Library move was completed last week with everything having been moved to the basement of the Info Centre. The benefit of this site is that it is a Town owned facility with an air controlled room with sufficient capacity to house the Library until a new site can be secured.

As discussed at a recent Council meeting, we are making arrangements to meet with the Council of our neighbouring communities as well as with the Library and Museum Boards.

The Town received word from OTF re: Capital Grant. The application was turned down.

#### **iv) Voyageur Days**

By all accounts, the 25<sup>th</sup> anniversary of Voyageur Days was well received and attended. The weather was spectacular and preliminary tallies have attendance at around the 3,000 mark at Explorers' Point.

Total expenses are just below \$460,000 (budget was \$475,000).

Budgeted breakeven attendance was approximately 4,000 so breakeven for the "Giving Back" theme to this year's event is possible by leveraging the 2023 unused government funding. A full report will be provided by the end of the month.

#### **v) Staffing updates**

a) 20 students were hired for the summer. 11 of those positions have funding attached to the position.

- b) The Fire Chief started on August 6 and is eager to get going on the running the fire department.
- c) The Executive Assistant, Melody Byers, starts September 3, 2024.
- d) The CAO/Treasurer's last day was July 11, 2024
- e) The Communications and Digital Strategies Coordinator contract ended July 26, 2024
- f) The Deputy-Clerk will be on leave for 4 – 6 weeks. It remains to be seen whether additional support will be sought during this time.

**FINANCIAL IMPLICATIONS**

**RELEVANT POLICY/LEGISLATION**

**RECOMMENDATIONS/RESOLUTION**

It is recommended that Council for the Town of Mattawa receives this report.

**BE IT RESOLVED THAT** the Council of the Town of Mattawa receives Report # 24-42R titled General Updates.



## INFORMATION REPORT

**PREPARED FOR: MEMBERS OF COUNCIL**  
**PREPARED BY: MAYOR RAYMOND A. BÉLANGER**  
**TITLE: STANDING COMMITTEES VS COMMITTEE OF THE WHOLE**  
**DATE: MONDAY AUGUST 12, 2024**  
**REPORT NO: 24-43R**

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### **BACKGROUND**

On January 9<sup>th</sup>, 2023, Council approved in principle the new Standing Committees of Council. The existing 14 Standing Committees were condensed into three:

1. Corporate Services Committee
2. Public Services Committee
3. Community Services Committee.

On January 23<sup>rd</sup>, 2023, Council reviewed the Standing Committees Terms of Reference Draft; and finally Council approved By-law No. 23-06. A review was suggested and later scheduled, and changes were made.

### **ANALYSIS & DISCUSSION**

On February 13<sup>th</sup>, 2024, Council was advised that a revised structure would be brought forward for approval at the February 20<sup>th</sup>, 2024, meeting. The Mayor and Clerk reviewed/revised the structure and proposed some changes.

With the realignment of our staffing model and the creation of the Director of Community Services it was fitting to combine the Public and Community Services Committees into one and to shuffle each committee's responsibilities.

Another change was to reduce the number of members from four to three to eliminate most of the Council on each committee. That change was made to not create an atmosphere of having an issue or item brought to Council knowing that the majority would approve it.

On February 26<sup>th</sup>, 2024, new Terms of Reference were approved as Schedule A of a By-law to establish the Standing Committees of Council No. 24-06. Of note, is that Schedule A can be amended by Council resolution and that By-law No. 23-06 was repealed.

Since the passing of the By-law, several Standing Committee meetings have been canceled due to a lack of items/material brought forward by the Chairs and Clerk to produce an agenda. Further delaying Standing Committee meetings, was a Councillor's chair vacancy, which has since been filled. Next up would be to resume with the Standing Committees of Council structure and to appoint elected members.

At the very beginning of this process, we had discussed the possibility of dealing with issues and items as a Committee of the Whole. This is the perfect opportunity to either continue with the Standing Committee structure or to change course and shift the responsibilities to the Committee of the Whole.

**FINANCIAL IMPLICATIONS**

**RELEVANT POLICY/LEGISLATION**

By-Law No. 24-06, Council Procedural By-law

**RECOMMENDATIONS/RESOLUTION**

It is recommended that Council for the Town of Mattawa receives this report.

**BE IT RESOLVED THAT** the Council of the Town of Mattawa receives Report # 24-43R titled Standing Committees vs Committee of the Whole.

DATE: MONDAY AUGUST 12, 2024

18.1

**THE CORPORATION TOWN OF MATTAWA**

MOVED BY COUNCILLOR \_\_\_\_\_

SECONDED BY COUNCILLOR \_\_\_\_\_

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**BE IT RESOLVED THAT** the August 12, 2024 meeting adjourn at \_\_\_\_\_ p.m.